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Town of Danville  
Board of Selectmen  
Public Minutes  
January 22, 2013  
6:30 PM

Vice-chair Giordano made the motion, seconded by Selectman Inman, to enter into non-public session under RSA 91-A:3 (d). Roll call vote: O'Neil – yes, Giordano – yes, Inman – Yes, Cooper – yes. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil – yes, Giordano – yes, Inman – Yes, Cooper – yes. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to seal the minutes under the outline of 91-A:3, II (d). Roll call vote: O'Neil – yes, Giordano – yes, Inman – Yes, Cooper – yes. Motion passed.

Selectmen Present: Shawn O'Neil, Chris Giordano, Annemarie Inman, Michelle Cooper  
Not in attendance: Unexcused absence – Russell Harding

Others present: Patricia Shogren – Selectmen's Administrator, Steve Woitkun, Joshua Horns, Mary Burnett, Fred Smith - Assessor

I. Delegate - None

Chairman O'Neil read the announcements.

II. 71 Main Street – correct property classification

Patty distributed pertinent information regarding 71 Main Street from Town Counsel, Barry Hantman – Planning Board, and Fred Smith – Assessor on the 2007 property description change made by the previous Assessor. Selectmen discussed the validity of the original change, current zoning, and the work done to improve the property since Mary took ownership in 2005. It was decided the home was built as a two-family home and although one half of the duplex had been empty for a number of years, that did not result in the property being changed to a one-family home. Chairman O'Neil thanked Fred for his research and input and explained to Mary that inconsistencies with property had been found to happen and the Board has put in processes to avoid these changes in the future and this Board discussion was the result of communication between the departments and having all necessary parties in the loop to make changes. Chief Steve Woitkun stated that home owners should be notified of any changes that affected classification of homes.

III. Minutes

Vice-chair Giordano made the motion, seconded by Selectman Inman, to approve the January 14, 2013 Minutes as amended. Motion passed. Selectman Cooper abstained.

IV. Signature file

Vice-chair Giordano made the motion, seconded by Selectman Inman, to authorize Chairman O'Neil to sign the Porter Office Machine's agreement for a new copier for the Town Hall. Motion passed.

Vice-chair Giordano stated that he had finished the research on Aggie plates and Mr. Cote was eligible for an Aggie plate as long as he completed and signed the affidavit with the Town Clerk. Patty stated she would notify Mr. Cote.

Selectman signed appointment slip to appoint Kimberly Burnham to a ballot clerk position and updated welfare guidelines. Vice-chair Giordano made the motion, seconded by Selectman Inman to approve the updated Policy #7 Personal Expense Reporting to reflect IRS mileage rate change to \$ .565 per mile. Motion passed.

#### V. Old Business

Chairman O'Neil stated that he had contacted Judy Armstrong, Recreation, to confirm the Colby Fields were going to be available during the requested time for the Sheila Johanessen event, an AKC Dog Match. Sheila had stated at the previous BOS meeting that she had confirmed with Judy that the fields were available for the event. Judy responded to Chairman's as follows:

*From: Shawn O'Neil  
Sent: Tuesday, January 15, 2013 9:44 AM  
To: Judy Armstrong  
Subject: Soccer*

*Judy,  
We had our discussion with Sheila last night at our BOS meeting, and she mentioned that you were ok with the event being held on that day, and it would not interfere with soccer. I just want to verify if that was true.  
Thank you,  
Shawn*

*From: Judy Armstrong  
Date: Tue, Jan 15, 2013 at 9:46 AM  
Subject: RE: Soccer  
THAT IS NOT WHAT I SAID TO HER!!  
I told her that once she got the OK from Selectmen, I would have to contact TYSL/Timberwolves to be sure they had no soccer events already scheduled for that day.  
Does she only hear what she wants to hear?  
Judith Armstrong*

Chairman O'Neil stated that this just added to the suspect information the Board was receiving from Sheila that had since proven to be untruths. He stated he did not support the use of town land for this event. He is concerned about the information the Board is receiving and has no confidence in any assurances that Sheila may present to the Board. Selectman Cooper agreed and stated she was concerned that this event was to be held during the soccer season and kids would be using the fields following an all-day animal event and no one could guarantee the cleanliness of the fields. She stated she did not support the event. Selectman Inman stated that she had been respectful and patient, and has been working with Sheila to help her accomplish the necessary steps to hold this event only to be lied to and misinformed. This event is a tremendous liability to the Town and now she had been lied to and the exercise has been a complete waste of her time. She does not support the event. Vice-chair Giordano stated he felt the same way and the decision was made to not approve the AKC Match Event to be held at Colby Field in May. Patty was asked to let Sheila know the Board's decision.

#### VI. New Business

Chairman O'Neil read a 91-A request received from Sheila Johanessen (attached). Patty was instructed to respond to Sheila that the Board had received the request and they would speak with the various departments necessary to see the time frame needed for all the information to be gathered and made available for Sheila.

Vice-chair Giordano asked if anything had been done about drop lines in the Community Center and at the Safety Complex for filming Fire Ward meetings. Chairman O'Neil stated it was equipment that was necessary and the lines were already in place. He asked Patty to send him a reminder to contact Barry Hantman/Cable to follow up on this.

Vice-chair Giordano stated a query had been received from Clayton Jervis regarding the Hawke Lane ROW and he would review the information and connect with Clayton.

At 8:50 PM Vice-chair Giordano made the motion, seconded by Selectman Inman, to enter into non-public session under RSA 91-A:3 (c). Roll call vote: O'Neil – yes, Giordano – yes, Inman – Yes, Cooper – recused herself. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil – yes, Giordano – yes, Inman – Yes. Motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to seal the minutes under the outline of 91-A:3, II (c). Roll call vote: O'Neil – yes, Giordano – yes, Inman – Yes. Motion passed.

Respectfully submitted,

Patricia Shogren  
Selectmen's Administrator



January 15, 2013

Chief Wade Parsons  
Danville Police Department  
206 Main Street  
Danville, NH 03819

JAN 17 2012

**Subject: RSA 91-A Right to Know Request**

Dear Wade:

In accordance with NH RSA 91-A, I am requesting the following records for the calendar years of 2011 and 2012. Please make these records available for my inspection within 5 business days of this request.

1. All animal related calls for service responded to by any officer of the Danville PD as well as the Danville/Plaistow regional ACO;
2. All animal control related records regarding dog licensing, tickets, fines and court cases done by Danville Officers and the Regional ACO;
3. All records relating to time spent on animal related tickets, fines issued and ACO summons' given out by Danville Police Officers and the Regional ACO;
4. All animal related calls, fines written and monies collected for items mentioned in #3;
5. All animal related calls for service responded to by any Danville Police Officer that went to court on dog licensing fines or other animal related court issues;
6. All animal related calls for service responded to by the Regional ACO that went to court on dog licensing fines;
7. Officer Cooper's time that was spent on dog licensing issues including but not limited to civil forfeitures;

8. Court cases relating to animal control issues; and

9. All animal related calls for service time sheets & logs for Brian Farrell for Danville ACO calls

Please do not hesitate to contact me at (603) 382-3679 or at [sheilaandroy@aol.com](mailto:sheilaandroy@aol.com) if you have any questions regarding this request. Thank you for your assistance with this matter.

Sincerely

Sheila Johannesen  
423 Main Street  
Danville, NH 03819