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Town of Danville  
Board of Selectmen  
Monday, August 21, 2023  
7:00 PM

6:49 PM

Meeting is Video-Recorded

Selectmen Present: Shawn O'Neil, Chair; Annemarie Inman, Vice Chair, Sheila Johannesen, Dennis Griffiths, Joe Hester

Others Present: Kimberly Burnham, Selectmen Administrator; Chris Tracy, Welfare Director; Maggie Martin, representing Isaiah 58; Residents: Lambros Koulouris and Ed Lepage.

Shawn called the meeting to order at 6:49 PM and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

**I. Delegate Session**

Shawn opens the Delegate Session at 6:50 PM and asks if there are any members of the public not on the agenda who wish to address the BOS.

**ATV Applications:** Two residents are attending the BOS meeting to review their ATV applications. Shawn explains that they were asked to attend the BOS meeting because Dave Drislane, who oversees the ATV permit program did not know them. When that happens, the BOS wants to review the program with the applicants to ensure they understand exactly what permissions for riding ATVs are being granted with the permit. The permit states the Town has granted permission for ATV riders to only ride on the 360' Town-owned right-of-way under the powerlines. Shawn explains that the other landowners along that right-of-way have also granted permission for ATV riding, so there is permitted riding along the length of the powerlines. Shawn reiterates that he wants to ensure the applicants understand that this is the only area they are allowed to ride ATVs on. He explains the Town also has designated areas for ATV riding including Hersey Rd. and Rockrimmon Trail, but specific permission is required to ride under the power lines to ensure that everyone understands they are not to leave that trail and go into the Town Forest. One of the applicants expresses his appreciation for the permission to ride his ATV, noting that is usually something is that taken away rather than given.

Shawn explains some Townspeople are very sensitive to the ATV permit program. There is a brief discussion with the applicants regarding these issues. Shawn reminds the applicants that they need to keep a copy of the permit with them at all times when riding on the powerline trail. The applicants confirm that they can also ride on the designated trails. Shawn confirms that Hersey Rd., Rockrimmon Trail, and Tucker Rd. have all been designated by the Town for ATV riding. The applicants note that Fish and Game is always waiting for an opportunity to issue riding citations.

As no more members of the public wish to speak, Shawn closes the Delegate session at 6:54 PM.

**II. Agenda**

**Isaiah 58 Request for Funding:** Maggie Martin introduced herself to the BOS and confirmed they had received the preliminary information she had sent to them. She explains the organization is a 501C charitable organization that helps with homelessness, home insecurity, food, utilities, etc. for eligible clients. The organization works in conjunction with town welfare departments in western Rockingham County, including Danville, to provide these services. They rely on donations, grants, grants from the towns they serve, and their annual fundraisers. She notes

the next big fundraiser is in October and the information is on their website.<sup>i</sup> Ms. Martin reiterates that her organization does provide a lot of support and help for different people in the different communities that they serve.

Ms. Martin explains that Isaiah 58 has been providing services to two (2) Danville families this year. One family is an elderly couple who needs additional financial support. A second family has needed assistance with food and utilities. Since January 2023, Isaiah 58 has provided over \$4000 of assistance for these two families. Ms. Martin states that Isaiah 58 assistance to the elderly couple includes lot rent, mobile rent, taxes, a weekly food allowance, and utilities. She explains that Isaiah 58 also works closely with CLM (Center for Life Management) in all the towns they work with to help clients get the services they need.

Ms. Martin notes the services that Isaiah 58 provides are services the Town does not have to pay for and believes that the organization has not presented a funding request to the Town prior to this request. She explains they are requesting this funding in order to continue to be able to provide their services. Shawn asks what other towns are served by Isaiah 58. Ms. Martin states they provide services in Derry, Londonderry, Hampstead, Chester, and Raymond. She explains the organization's boundary for services is Raymond, the western part of Rockingham County. Their service area does not include the Seacoast or Portsmouth. Shawn confirms the towns that receive services from Isaiah 58 and asks what these towns contribute to the organization. Ms. Martin states that Derry, Londonderry, and Hampstead contribute \$5000. Plaistow just contributed \$5000 because the organization began providing services to families there. Windham contributes \$5000. Isaiah 58 does not provide any services in Sandown. Ms. Martin explains that Isaiah 58 does not ask for funding unless they are providing services to clients from that town and that most towns that they work with do provide some kind of funding.

Sheila asks how long families received assistance from Isaiah 58. Ms. Martin explains that it depends on the situation. Isaiah 58 doesn't just give financial assistance. They also provide education, and all their clients are set up with other community supports. The organization provides case management for each client and meets with the clients monthly to review the client's action plan and the goals the client needs to achieve. Case managers also work with the utility companies, and with the clients' budgets. The organization uses Community Crossroads for clients' financial management and tries to provide wrap-around services with NH Catholic Charities, CLM, and Southern NH Services.

Shawn explains the Town's budget process starts in September and the BOS will discuss the funding request from Isaiah 58 at that time. He states that support from the Town's Welfare Office is an important part of that request. He appreciates Ms. Martin's presentation and agrees that it is a good program. Ms. Martin notes that her organization also works with Salem, who is one of their highest contributors. She explains that Isaiah 58 owns a lot of property in Salem that they used to house the homeless. Chris Tracy states there is currently a Danville resident living in one of Isaiah 58's properties and that he is doing well there. Ms. Martin states that clients do well following their programs and making strides toward independence. Shawn confirms that Isaiah 58 is requesting funding in the amount of \$2500. There is a discussion of what would happen if BudCom cut that funding. Sheila states the BOS could put that request on a separate warrant article. Shawn explains the Townspeople need to know that some of their own are being serviced by the organization without these costs being directly charged to the Town, and assures Ms. Martin the BOS will address her funding request during their budget review.

**ZBA (Zoning Board of Adjustment) Appointment:** The BOS has received an application from Dr. Kim Farah for appointment to the ZBA. Sheila motions to appoint Dr. Kim Farah to the Zoning Board of Adjustment. Second by Joe. Vote is 4-yes, 1-no- 0-abstentions (4-1-0). Dennis votes no.

**Heritage Commission Inspection Report:** The BOS has received the documentation from the Heritage Commission inspection of the Olde Stage Coach Stop. There is a short discussion if the Red Schoolhouse is also included and it is determined that part was reviewed at the last BOS meeting. Shawn explains that he understands the issue with the Olde Stage Coach Stop is with a brown stain on the interior plaster on the store side of the building.

Dennis states that he was part of that inspection process. Sheila asks if the stain could have come when the roof was washed. Dennis confirms that some shingles and clapboards were replaced at that end several years ago and now

there is a water stain on the inside. He explains that it is an open end that gets a lot of wind blowing into that side of the wall and he believes that somewhere at the top there may be an area where the old and new material meet that may not be sealed and that could be where the leak is coming from. Sheila expressed her concern that this may have happened when the Highway Dept. washed the roof. Dennis explains that the side of the Olde Stage Coach Stop facing Sandown Rd. was the store side of the building. The stain is an older stain by the window, but it is new since the last inspection. They do not know when it happened. Sheila notes the roof was done a couple of years ago. Dennis states his understanding is that the stain was not there during last year's inspection.

Dennis states the report also lists another concern. There is an area of bulging plaster that is also on the store side of the building. It is at the top of the wall on the Sandown Rd. side. He questions if it is a stress bulge, noting there are also cracks in the plaster walls on the opposite side of the building. There is a concern that something structural is going on in the center of the building. Dennis explains the top plate where the trusses sit for the roof is bowing on both sides and he believes it is because there is not enough support underneath the top plates. One side of the plaster is cracked from the top of the wall almost to the bottom. The other side has a similar crack but it appears that the plaster is being compressed and bulged. Dennis expresses his concern that if the issue waits a year it will get worse.

Shawn agrees this sounds like a structural issue and is concerned because it may involve ripping out old plaster. Dennis states one idea the Heritage Commission had was to address the issue from the outside, rather than from the inside. Annemarie notes that it's easier to replace shingles than a plaster wall. Dennis believes there is no plywood under the shingles and that the shingles should be able to be pulled away. He believes they would find that the studs are holding everything and agrees this would be the ideal way to address the issue. Shawn agrees that the BOS needs to address the issue structurally and then let the building sit to make sure the repairs are sound before replacing or repairing the interior plaster. Sheila notes the new development being built down the street from the Olde Stage Coach Stop and wonders if the blasting had anything to do with the issue. Annemarie and Dennis note the building is very close to the road which has heavy traffic. Annemarie reminds the BOS of all the blowing rains this summer. Dennis reiterates the bowing plaster is a structural issue. There is a discussion on the amount of traffic and the vibrations from that. Dennis notes the Olde Stage Coach Stop building has three (3) issues, but he doesn't know if they are intertwined.

Shawn suggests the BOS have Carl Skinner or Norm Collins look at the issue. Kim notes the Heritage Commission had a structural engineer look at the building a while ago and suggests they could contact him. Dennis agrees this was done recently. Kim confirms it was in 2008. Shawn asks Kim to try to locate this person. Kim believes it was Claude Cloutier. Annemarie believes that he was trying to retire at that time. Shawn asks Kim to see if he is available.

### III. Old/New Business

**Security Cameras:** Shawn explains that the Town has spent a long time setting things up with American Alarm, the contracted vendor for the security camera project. Since then, American Alarm has sold and transferred ownership to another company. The new owners are highly recommended and have agreed to honor the contract and use the same equipment that was quoted by American Alarm. The BOS needs to vote to accept the contract from the new vendor. Sheila motions to accept the contract from American Alarm and Communications, Inc., Second by Dennis. Vote is unanimous (5-0). Sheila reminds the BOS that this is an ARPA project and will not be coming out of the Town's Operating budget.

**Signature File:** The BOS reviews and signs the documents in the Signature File. There are no comments or discussions.

**Minutes:** The BOS reviewed the minutes for the Monday, August 7, 2023 BOS public meeting. The following corrections are made:

- ✚ Line #256 - noted inaudible- Sheila believes the word is expenditures as the discussion was regarding the Default budget. Shawn changes the word to expenses.

- ✚ Line #264- noted inaudible- sentence is deleted.
- ✚ Line #314- delete phrase.
- ✚ Line #342- The gentleman referred to is Charles Cossin.

Sheila motions to approve the minutes as amended. Second by Joe. Vote is unanimous (5-0).

Shawn reads the Town Announcements listed below. Sheila notes that the movie will be shown rain or shine. The rain location is the Community Center. Joe explains that as part of Olde Home Days, the Heritage Commission is doing tours of their buildings. Visitors can pick up a postcard with pictures of the Town's historic buildings and receive a stamp for each building they visit. The postcards can be picked up at the field or at any of the buildings on the tour. Dennis notes the idea is to encourage visitors to stop at all the Town's historic buildings on the tour.

**Danville Fire Association Donation:** Sheila reminded the BOS that they approved the donation from the Danville Fire Association at the last meeting.<sup>ii</sup> Shawn explained that the quote for the new Fire Truck was for \$580,422. Only \$550,000 was approved in the warrant article, so the only way Chief Woitkun could get this particular truck was for the Danville Fire Association to contribute the difference in the price. However, after the final contract was completed, the cost of the new fire truck was less than \$550,000, so the donation from the Danville Fire Association was no longer needed as part of the purchasing contract. The Danville Fire Association has decided to continue with their donation asking that it be used towards equipping the new fire truck when it is delivered. Shawn doesn't believe the original motion to accept the funds from the Danville Fire Association needs to be undone in this case because the donation will only be delayed (until the new fire truck is delivered) rather than be used directly for the purchase of the fire truck.

Shawn states there is a logistic issue with the FY23 warrant articles for the various Capital Funds. He explains those funds are not funded immediately. The Town waits until the December tax bills are sent out and the payments begin to be received. The Town will fund the Capital Funds at that time because there is less of an issue with cash flow at the end of the year. The funds are moved between the various accounts and then recorded on the December statement for the FY23 fiscal year. Funding for the fire truck required an earlier transfer of the Fire Depts. Capital fund and there were a lot of logistics required to transfer the funds, issue the payment for the fire truck, and have a proper paper trail. Shawn expresses his appreciation to all the staff who worked to make this happen.

#### IV. Town Announcements

##### Calendar

- ✚ **August 25- Friday:** Senior Coffee Hour at the Community Center 10:00 AM-12:00 Noon.
- ✚ **August 25- Friday: *Olde Home Days Kickoff*- Movie Night: *Lyle, Lyle Crocodile* at Day Field @ 6:00 PM**  
The movie will be shown rain or shine- the rain location is at the Community Center.
- ✚ **August 26- Saturday: Olde Home Day events.** More information can be found at [www.recreation@townofdanville.org](mailto:www.recreation@townofdanville.org)
- ✚ **August 27- Sunday:** Craft and Vendor Fair @ Day Field 8:00 AM-4:00 PM. Sponsored by the Danville Police Association.
- ✚ **September 4- Monday:** Town Offices are **CLOSED** in observance of Labor Day
- ✚ **September 5- Tuesday:** Board of Selectmen's meeting at 7:00 PM @ Town Hall
- ✚ **September 18- Monday:** Board of Selectmen's Annual Meeting at the Olde Meeting House at 6:30 PM
- ✚ **September 29- Friday:** Senior Coffee hour at the Community Center from 10:00 AM- 12:00 Noon
- ✚ **October 14- Saturday:** Casella Fall Bulk Pick-up starts at 7:00 AM. Forms are available on the Town's website.

As there are no further items to discuss Shawn requests a Non-Public session under NH RSA 91-A 3:II (c). Joe makes the requested motion. Second by Sheila. Roll call vote: Shawn-yes, Dennis-yes, Shiela-yes, Annemarie-yes, Joe-yes. The public session of the BOS meeting ends at 7:26 PM  
Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted  
Deborah A. Christie

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<sup>i</sup> <https://isaiah58nh.com> August 21, 2023.

<sup>ii</sup> ***Delegate Session:*** ...Shawn motions to accept the contract from Rosenbauer for \$580,422, to pay the contract in full to receive a discount of \$30,900, and to accept the contribution for the difference in the Warrant Article and the price of the fire truck from the Danville Fire Association. Sheila confirms this is Shawn's motion and seconds it. Vote is unanimous (5-0). **Town of Danville NH Board of Selectmen's Minutes August 7, 2023.** Online at [www.townofdanville.org](http://www.townofdanville.org). Pg. 3. August 21, 2023.