

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
Monday, March 20, 2023
7:00 PM

6:58 PM

Meeting is Video-Recorded

Selectmen Present: Shawn O'Neil, Chair; Dennis Griffiths, Vice Chair, Sheila Johannesen, Joe Hester, Annemarie Inman

Others Present: Kimberly Burnham, Selectmen Administrator; Carsten Springer, Chair, Conservation Commission, Chair, Forestry Committee; Donald Stokes, Community Relations Specialist, Eversource Representative; Liz Hall, Eversource Representative; Trinity Grant, Eversource Representative; Residents: Joshua Manning, David Drislane

Shawn called the meeting to order at 6:58 PM and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

I. Inaugural Meeting after Elections

Shawn explains this is the first BOS meeting after the election and welcomes new BOS members Joe Hester and Annemarie Inman. He thanks Dottie Billbrough and Steve Woitkun for their honorable service on the BOS.

The first item for the inaugural meeting is the election of the BOS officers, followed by committee assignments.

BOS Chair: Shawn asks for nominations for the BOS Chair position. Dennis nominates Shawn O'Neil for BOS Chair for 2023-2024. Second by Joe. There are no further nominations and no discussion. Shawn calls the question, noting he appreciates the support and he does take the role seriously. He asks if the BOS feels he is not doing his job, to please bring it to his attention for discussion so the BOS can make any changes that need to be made. Vote is 4-yes, 0-no, 1-abstention. (4-0-1). Shawn abstains from the vote. Shawn has been elected as the BOS Chair for 2023-2024.

BOS Vice-Chair: Shawn states he was hoping Dennis would offer to be the Chair, but understands he has a lot on his plate. He notes Dennis has learned much over time. Shawn nominates Dennis Griffiths as the BOS Vice-Chair. Second by Joe. There are no further nominations or discussions. Shawn calls the question. Vote is 4-yes, 0-no, 1-abstention (4-0-1). Dennis abstains from the vote. Dennis has been elected as the BOS Vice-Chair for 2023-2024.

Committee Assignments: Shawn confirms with Sheila that she still wishes to continue to be the BOS representative to the Budget Committee and explains he will need to appoint a BOS representative to the Planning Board and the Heritage Commission.

Dennis asks if a BOS representative must be appointed to the Conservation Commission. Shawn explains the BOS representative is a liaison, but an appointment is not required.ⁱ Shawn explains that under NH Law,ⁱⁱ land use committees are required to have a BOS representative appointed to them. This includes the Planning Board and the Heritage Commission. Dennis explains he served on the Conservation Commission as the BOS liaison the past year but would like an opportunity to serve as the BOS representative on another board to get a flavor of what is going on with some of the other boards and committees. He states he would like to serve on the Heritage Commission. Shawn asks if there is any discussion. There is none. Shawn motions to appoint Dennis Griffiths as the BOS representative to the Heritage Commission, Second by Annemarie. Vote is 4-yes, 0-no, 1-abstention (4-0-1). Dennis abstains from the vote. Dennis Griffiths is elected as the BOS representative to the Heritage Commission.

Shawn explains (particularly to Joe Hester) the Planning Board is a good committee to jump into. He notes it is the one board he has never served on and he feels that is knowledge he lacks. Shawn states when the BOS is dealing with a Planning Board issue, it focuses on that particular issue only and the laws and regulations created to address the issue. Shawn notes the knowledge he lacks is an understanding of the whole planning process. Joe agrees. Shawn motions to appoint Joe Hester as the BOS representative to the Planning Board. Second by Sheila. Vote is 4-yes, 0-no, 1-abstention (4-0-1). Joe abstains from the vote. Joe Hester is elected as the BOS representative to the Planning Board.

Shawn explains BOS members may still function as liaisons on other committees if they are interested. Dennis reiterates he loved being on the Conservation Commission, getting to know the group and the kind of work they do behind the scenes. He suggests Annemarie, with her legal background, might be interested in working with them. Annemarie explains she wanted to go last (in committee assignments) because she wanted Joe to do what he wanted to do. She notes she has also previously served on the Heritage Commission and tells Dennis he will have a great experience with the Heritage Commission and it's fun dealing with stuff. Annemarie agrees to be the BOS liaison to the Conservation Commission. Shawn explains as a liaison member, she does not have any voting rights on the Conservation Commission, but if they have a vacancy and she wants to become a voting member, she would just need to go through the appointment process.

Sheila explains to Joe as a BOS representative to the Planning Board, he is a voting member of the board. Shawn notes it is the same for Dennis as the representative to the Heritage Commission. Shawn confirms BOS representatives that are appointed to commissions and boards that require them do have voting rights.

II. Agenda

Eversource: Shawn explains he had asked Eversource to provide a representative to attend tonight's meeting because the BOS received a phone call stating that Eversource was doing work on Tuckertown Rd., and they had driven vehicles down the road despite the access gate being locked. Shawn expresses his concern the representatives that Eversource sent were not the same people the BOS has worked with previously and notes it seems like whenever there are issues with Eversource, they send a whole new group of people to address those issues with the BOS.

Shawn outlines the issues the BOS has with Eversource. He states the BOS has problems interfacing with Eversource, including being on the same page. The BOS feels Eversource just runs amuck and seems to do whatever they want and then asks for forgiveness afterward. The BOS only finds out Eversource has (done work in Town) only after the fact. Shawn states the BOS is getting tired of dealing with these issues. It wants to work with Eversource and develop a sound business relationship and work together. However, the BOS feels like it and Eversource are always working against each other. Shawn states he wants to figure out how the BOS can make this happen better.

Don Stokes introduces himself as Eversource's Community Relations Specialist and states he has received many phone calls regarding this most recent issue. He notes he has also spoken with Sheila. Mr. Stokes introduces Liz Hall and Trinity Grant, also from Eversource. Mr. Stokes explains there was a breakdown in internal communications. The drone team was developed just over a year ago and they were new people coming into the (Danville) area and using Tuckertown Rd. without knowing the rules about using Sandown Rd. Mr. Stokes reiterates this was the result of internal miscommunication.

Mr. Stokes explains Kim called him, and because of the miscommunication, he told her Eversource was contacting the crews and had sent out notifications that day, but it turned out to be something else. He again reiterates this was a result of internal miscommunication and is why the communications with the Town were delayed. Mr. Stokes explains Eversource used to have internal meetings with the managers involved to fix (these issues) and make sure it doesn't happen again and to make sure everyone is on the same e-mail list. He was told Ms. Hall could speak more about it.

Mr. Stokes states the crew only pushed the gate open and put their van up there to try to get their truck down Tuckertown Rd. He reiterates the crew didn't know the landscape of the area and most of the Eversource crews know not to use Tuckertown Rd and to access through Sandown Rd. Mr. Stokes states going forward when Eversource has projects he will let Kim know about them. Eversource will be returning to the BOS to discuss some projects scheduled for the coming summer and fall. Mr. Stokes explains as Eversource's Communication Specialist, he hasn't been there a full year yet, only 6-7 months, and he is still learning. He states he will hopefully keep communications steady by coming to the BOS meetings regularly.

Shawn states one of his biggest issues is not with the Town and Eversource, but with the vendors Eversource utilizes for their projects. He notes Eversource's consultants move around and those vendors reflect on Eversource. From the BOS' point of view, Eversource does not have the control of their vendors to do the project in an agreed-upon manner. Shawn reminds Mr. Stokes of the recent issue with Eversource's clearing of their right-of-way. The vendor did whatever they wanted and left things in a mode that was not the best practice for drainage and all the other issues. Shawn states the issues were addressed, but only after the BOS complained. He confirms this with Carsten Springer who agreed it was a fair presentation.

Mr. Springer asked Mr. Stokes how often Eversource is flying drones. He explains he received a call from an Eversource employee last week because he has property with power lines in a different part of Town. Mr. Springer states he wanted to set up a meeting with two (2) of the workers, but when he asked what they would be doing and when they would be doing it, he received no answer. Mr. Springer states he knows Eversource flies from Sandown Rd. and GH Carter and was surprised Eversource hasn't mentioned GH Carter because the drones don't really go far. He notes over the last two (2) years Eversource usually goes from GH Carter to do this leg of the power lines. Mr. Springer states his question is how often is Eversource doing this, and when they are gathering data, are they just getting the stuff from the top of the poles? Mr. Springer explains there was a lot of data gathered by the crews such as wetland mitigation for example, and Eversource is supposed to use three (3) things when they complete wetland mitigation. He questions if Eversource can guarantee this was done because when they were out there four (4) weeks ago they did not take any soil samples.

Mr. Springer states when Eversource was in hot water with Barry Hantman, the Chair of the Planning Board, two (2) years ago, he indicated when they are gathering data of any kind, wetlands, etc., and Eversource wants to use private property, the owner should have the right to ask what data is being gathered on their property. He reminds the representatives from Eversource that Eversource does not own the land. Mr. Springer expresses his concern Eversource is acting like it owns the road going to the soccer field and the road from Main St. He apologizes for landing on Mr. Stokes but notes it is always somebody new and it's getting old. Mr. Springer warns the representatives the next time Eversource has to go before the Planning Board, when other situations come up, they are getting worse and worse. He states Eversource needs to know what the left hand and the right hand are doing and just because it is a vendor doesn't mean Eversource is not responsible. Mr. Springer reiterates over the past years serious things have happened that never should have because they were basic.

Mr. Springer states no other utility in NH has better mapping and geo-location abilities than Eversource. He gives an example of when Eversource bulldozed a stone boundary wall and claimed they didn't know about it because the map was in a trailer in Derry and the crew was from Minnesota. It was the vendor's fault and it happened to be in violation of State Law. Mr. Springer reminds everyone it was a big deal involving a long section of a 60' wall and the BOS had to get involved with that issue. Mr. Springer confirms with Joe that no one can get through Tuckertown Rd. to the powerlines with a truck right now.

Annemarie asks if they're even supposed to have trucks on Tuckertown Rd. Mr. Springer states they haven't even gotten into that (issue). He notes there was the same issue last fall with an Eversource survey crew, noting Josh Manning was more familiar with the situation. Eversource came onto Tuckertown Rd. from the power line end for unknown reasons. Mr. Springer states apparently Eversource has the key to the gate and believes it is the key Eversource took two (2) years ago for the project on GH Carter and never returned.

Mr. Springer reviews the various accesses Eversource has used and notes they were using heavy equipment on the soccer fields instead of using the mats. He reiterates Eversource needs to put something in place, noting his frustration with Eversource and that the Planning Board is sick of it too. Shawn agrees he is frustrated as well and is almost to the point of having Town Counsel draw up a no-trespass order.

Shawn states the situation is getting to be absurd having to go down this road. He believes the Town has been very accommodating and making sound decisions, understanding Eversource is providing utilities in Town and the surrounding communities, expanding the corridor, etc. The BOS wants to accommodate Eversource but needs sound thinking and sound practices due to conservation and forestry issues that need to be addressed.

Mr. Springer notes there is a great area on Sandown Rd. for launching and landing drones. Eversource has claimed the gate is not theirs, but can always unlock it and access it when they need to. He clarifies he is discussing the gate under the power lines on Sandown Rd. Mr. Springer suggests the BOS double-lock the gates and Eversource can have the key to just the gates they are supposed to be using, noting Eversource should not be going down any of the other roads including the road through the soccer fields. Shawn explains the key to access the soccer fields was provided to Eversource two (2) years ago and he agrees with Mr. Springer it was probably never returned.

Sheila states Mr. Stokes didn't say Eversource unlocked the gate (on Tuckertown Rd.) but just pushed the gate open. Liz Hall confirms the gate was just pushed open. Sheila again confirms the gate was not locked. Shawn states he will concede that may be the case, but Mr. Springer's concern regarding the gate on Sandown Rd.... Mr. Springer clarifies the gate for the soccer fields is a Town gate and is repeatedly accessed without permission. Shawn reiterates Eversource had a key for the gate during the vegetation project. Mr. Stokes states he was not aware there was an issue on Sandown Rd. regarding the soccer fields. He states he will give the BOS his cell phone number and asks if the BOS or Mr. Springer sees something happening to please call him.

Mr. Springer states he appreciates Mr. Stokes' efforts, but the Town can't always be doing this. He notes there was never an issue when the company was PSNH, but for the last ten (10) years as Eversource, it has been chaos and he hopes he never has to call Mr. Stokes' number. Mr. Springer discusses which gates need to be double-locked. Sheila reminds him access is needed for emergencies. Mr. Springer notes the gate under the power lines has a bump gate for the fire trucks, but Eversource did not install it properly and it would damage the fire trucks if they tried to get in. The Road Agent is trying to fix the issue. Dennis expresses his concern this issue needs to be fixed. Mr. Springer states the Conservation Commission has given up asking.

Mr. Springer tells the Eversource representatives they have been absolutely wonderful with certain people and then there are other situations where he asks what were they thinking. He expresses his concern Eversource's response is always it is the vendors, sorry, we didn't mean it, or it's a new person and/or crew. He states Eversource is being disrespectful regularly every 16-18 months and the Town has to pick up the pieces. Mr. Springer notes there is no way anyone could have done the type of damage control Eversource did a year ago when they ran roughshod through the wetlands. He also states notices go out to the landowners 14 months ahead of the work. Notices should be proximate to the time of the project and specify what the project is.

Mr. Stokes explains the letters go out so if landowners have any issues the project is not delayed because the work has to be done at a certain time. Mr. Springer expresses his concern during his recent contact with Eversource he couldn't get an answer about what the project even is. Mr. Stokes agrees the notices can be 4-6 months ahead of the project when the project is still in pre-stage.

Mr. Springer admits the representatives from Eversource are caught in the crossfire. Shawn agrees it's like shooting the messenger, noting the representatives need to bring these issues back to Eversource. He expresses his concern Eversource keeps sending a different messenger every time and this has crossed the line of absurdity. He states he just wants to work together. Mr. Stokes reiterates he understands and will return to the BOS to explain what Eversource is doing and Project Services (Ms. Hall and Ms. Grant) are working on it. Trinity Grant confirms Mr. Springer had recent contact with Eversource. Mr. Springer suggests any data, including bio-diversity

data, gathered on Town or private property should be provided to the Town and those landowners. He notes Eversource only owns 23 acres of land at the junction.

Dennis asks to amend Mr. Springer's suggestion stating if the data is collected on Town property, Eversource needs to automatically provide information. Shawn agrees all the property owners should be getting this information. Mr. Springer expresses his concern it is not practical for all the property owners to get information. The amount of data in such a request is too much. He suggests if an owner or the Town sees a bunch of wetlands mapping, they request specific information. Mr. Springer confirms with Dennis the BOS should be able to get the data Eversource collected a year ago.

Shawn asks how long the Town can go back, noting the information is probably a database dump. Mr. Springer states when Eversource goes before the Planning Board, their maps are highly detailed. Dennis suggests Eversource should be prepared for when the Town asks for the data. He notes private landowners are especially more engaged because it is their property. Mr. Springer explains this is important because it (the data) then becomes a public record that can be accessed and determined to be correct, noting often it is not. Shawn agrees noting this becomes an issue for a landowner. If Eversource has categorized land as wetlands when it isn't, it decreases the value of the owner's land. Shawn reiterates it is important for the data to be extremely accurate. Shawn agrees with Mr. Springer there are specific criteria that have to be met and the Town does not see it happening, so assumptions are being made.

Mr. Springer expresses his concern that during the recent vegetation project, Eversource damaged wetlands. He notes if anyone else did this, DES would have been all over it. He is also concerned that when DES does take note, they won't look at who did the damage, but who is the landowner. Mr. Springer states he is also concerned because Eversource created wet areas where they had accessed which have now become wetlands. Data from earlier years can determine what happened and who's responsible and this is important for private landowners.

Shawn asks for a motion to allow all private landowners who are part of Eversource's right-of-way to get all Eversource's data collected during any Eversource project as requested. Sheila asks why he needs this motion. Shawn states he wants it on public record. Sheila expresses her concern it is not something the BOS can enforce and anyone can get these records from Eversource as they are public records. Shawn and Annemarie explain Eversource's records are not public because they are corporate records. Shawn explains his motion is saying data should be accessible to the public via the landowner, but not to the general public. The landowner has a specific need for data. Mr. Springer explains when Eversource does its mapping, it doesn't become public data. This is confirmed with Ms. Grant. He explains if the data is collected on private or Town property, the owners have a specific reason to request specific data. The data should be provided because Eversource is using the owner's property.

Shawn explains Eversource can currently claim it is their data even though they collected it on a private landowner's property and the landowner does not have access to it. His motion is stating the BOS believes those landowners should have access to that data. Annemarie explains Eversource is allowed to capture information along those landowners' properties. If the landowners request that data and Eversource refuses to provide it, the landowner can come to the BOS and have the board advocate for them. There is a short discussion if the BOS has the authority to do this. Annemarie explains the BOS is empowering the Town's residents to know it is supporting them.

Dennis makes Shawn's requested motion to allow all private landowners who are part of Eversource's right-of-way to get all Eversource data that is collected during any Eversource project as requested. Second by Annemarie. Vote is unanimous (5-0).

Shawn explains to the representatives from Eversource he hopes they can see the BOS' and the Town's concerns and address them internally. He states they should be advocating for the Town internally because the Town isn't going away, and it doesn't want to be a pain and wants to work with Eversource, but will do whatever is necessary.

Dennis states his closing comment is until these issues improve, the BOS should require Eversource to post a bond when they are doing a project in Danville. He states he wants something on the table to give the Town some leverage. Shawn explains bigger Eversource projects do require bonds. Mr. Springer suggests the BOS representative to the Planning Board confirm this. He explains when Eversource comes for conditional permits it is through the Planning Board, not the BOS. He notes both the Planning Board Chair and Vice-Chair are familiar with how Eversource has behaved in the past. Mr. Springer explains to the representatives that Eversource deals with the Planning Board for permits for their projects and the Planning Board is not happy with Eversource either.

Mr. Stokes states he understands and has taken notes to relay to his manager so they can figure out what Eversource can do. He suggests he may have his manager come down. Shawn explains the BOS meets every two (2) weeks and Eversource can just call and ask to be put on the agenda. He reiterates its communication and when things go wrong it is due to a communication breakdown and this is not something the BOS can control.

Mr. Springer notes Katelyn didn't have much information when he spoke with her. Ms. Grant explains that is because the project is not set yet. Eversource is only in the beginning stages of figuring out the scope of the project. She knows a project is coming, but Eversource is working it out internally. Mr. Springer explains if Eversource lets him know what is needed and when, he can make sure access is cleared. Ms. Grant reiterates there are lots of new people at Eversource and they are trying to get all of them on the same page so outreach is consistent. Shawn thanks them for coming in and all agree to work towards moving forward.

Town Security System: Kim explains she wanted to bring this back for discussion as the BOS has discussed this project multiple times with no decision. She has the three (3) quotes requested. Kim states International Signal came out to review the camera installation for the two (2) buildings the BOS wanted to insure through the Historical Division, though they ultimately chose not to do so. The BOS reviews the updated proposals. Kim expresses her concern the ARPA funds are getting low. She states the current balance in the ARPA funds is \$102,992.85. Shawn confirms the balance includes the \$125,000 that was approved in the Warrant article expenditure for the Fire Dept. Dennis confirms the quotes are for the Town Hall and the Highway Garage. Shawn explains the board's previous discussions and decision to install a separate fire alarm system at the Highway Garage to the new BOS members. He notes the BOS received notice today the system will be installed on March 30. Sheila confirms Pulsar was chosen as the vendor for the system. Dennis confirms Pulsar's quote of \$5984 is in addition to the fire alarm system. Kim reiterates the security system is a completely separate system from the fire alarm system.

Kim explains the security system quote from International Signal would be a one-time installation cost and the video would go through the Police Dept., but would not be monitored. The Police Dept. would be able to go back to a specific time stamp to review the video if so needed. Dennis agrees there is no reason to have any of the security systems monitored as long as the Town can go back to review the recordings if necessary. Shawn states the Town is already using Pulsar for several systems, they have done great work and have a great track record. Sheila confirms the Library also uses Pulsar and agrees with Shawn. Dennis notes their bid was a bit more, but agrees. Kim notes the Police Dept. currently uses International Signal and has recommended them. Doug Taylor (the Town electrician) has also recommended International Signal.

Sheila asks which vendor is doing the Highway Garage fire alarm system. Kim explains is going through Pulsar and the system does need to be monitored. She reiterates the security system is not monitored. Kim notes International Signal also provided a quote to upgrade the current security system at the Police Dept., not realizing the Police Dept. is currently using them. The total for all four (4) Town buildings from International Signal is \$20,260. Sheila notes the Pulsar quote did not include the Police Dept. Kim explains a couple of the quotes did not include the Police Dept. as they already have a security system through International Signal. Sheila notes during a previous discussion with the Police Dept. they had expressed concern about the low quality of the cameras. Kim explains the quote from International Signal for the Police Dept. would include installation of upgraded cameras.

Dennis asks what the importance might be of having a single provider/vendor do all the security work for the Town's buildings, or should the Police Dept. have a separate provider for extra security. Shawn explains the Police

Dept. already has a system working and monitoring their building. The BOS can choose to update the system now or later after the BOS has had time to evaluate the new security systems being installed. Dennis agrees noting it may be better for the Police Dept. system to stand alone with its' own vendor. Dennis expresses his concern if a vendor was compromised, it would compromise all the Town's buildings, but if the Police Dept. has a different vendor such as International Signal, it would keep their system isolated. Dennis suggests discussing this with Chief Parsons.

Dennis states he agrees with the idea that Pulsar is already doing the fire alarm system at the Highway Garage, and their quote is reasonable. Kim states the quote is \$13,177 for two (2) Town buildings: the Town Hall and the Highway Garage. Dennis asks if Pulsar could quote a cost for the Community Center and possibly the Police Dept. Kim questions if Pulsar will provide a quote because those systems must go through RMON's fiber optics.

Kim explains that because the Town already has a system with International Signal, it would be an easier setup. Annemarie confirms this is because International Signal already has the infrastructure in place. Joe confirms International Signal does not monitor the system but can go back to review the video if necessary. Shawn explains only the fire alarms are monitored. Dennis confirms the Pulsar quote does include a monitoring component. Kim explains in previous conversations with Pulsar there are no options to not monitor the system. Shawn states he wants clarification on the quality and technology of the cameras that are quoted, noting several different types of cameras are listed and he is hoping the higher quality cameras will provide better video. Sheila agrees that is something the BOS wants.

Dennis asks what the maintenance and warranties are and if there are any recurring charges to support the cameras. Kim offers to get more information for the BOS. She reiterates the Police Dept. has had International Signal for a long time with no problems. Shawn suggests the BOS wait until the next meeting to get information on the cameras, noting he wants to be able to zoom in on something and capture clear video if it was ever needed for court. Joe confirms a 4-megapixel camera would be an upgrade for the Police Dept. cameras. Shawn notes there are other quotes for 8-megapixel cameras. Annemarie notes that higher-quality cameras are installed in fewer places which are key. The BOS would need a quote for more cameras. Shawn agrees it would be a revised quote, but would have all the same cameras. Shawn states he doesn't understand why the BOS would have cameras with different technologies. Dennis states he wants the best technology so it would last as long as possible. Joe confirms the costs of the project are being paid through the ARPA funds. Sheila explains these projects have saved the Town a lot of money, They must be in place by the end of 2024 and the money must be spent by 2026. Sheila reiterates the money has been spent on projects the Town has needed for a long time. Shawn agrees noting the money still needs to be spent wisely.

Dennis agrees he would like more information from Pulsar on the sites and camera options. He asks Kim to get a quote for better quality cameras so they would last longer. Annemarie states she would also like information on ongoing maintenance. Dennis asks Kim to get a fresh quote from Pulsar as the current one is two (2) years old and from RMON, which is from 2021. He explains the quote from International Signal is the baseline of what the BOS needs, it lists all the sites and all the products. Dennis and Annemarie suggest Kim take the International Signal list and have Pulsar and RMON quote that list for a more accurate comparison. Kim expresses her concern with the lead time needed to get the equipment, noting she doesn't want to go past another summer. Shawn states he believes the BOS will be able to move forward with the project within the next month.

Purple Heart Community Initiative Update: Kim explains she spoke with the State. Shawn had suggested the BOS try to get at least three (3) signs; one for each end of Town and one for the Veteran's Memorial. Kim states she also has updated information on the Proclamation and is working on it. She is not sure if the Town will need to call Dig Safe before installing the signs as the holes only have to be dug to 48". She states the person she spoke to explained the sign installation would probably be a DPW/Highway issue. She has also spoken with Jim Seaver and he was going to speak with his contact at the State to see how the signs are installed. Kim notes she has also spoken to John Farrell to spread the word about the program and it is on the Town's calendar. The woman who runs the program at the State has asked to be invited to the ceremony. Kim confirms the date is August 7 and has scheduled the ceremony for Saturday, August 5.

Shawn suggests the BOS discuss this with the American Legion, noting he feels they may have better attendance if they did the ceremony at the Memorial Day parade. Dennis agrees. Shawn confirms the official Purple Heart Day is August 7 and going forward the BOS would recognize the actual date, but the dedication and making Danville part of the Purple Heart program can happen any time during the year, and he believes if it could be done on Memorial Day weekend it would be beneficial for good attendance. Dennis suggests a banner that matches the Purple Heart signs could be carried in the parade by the Boy Scouts. Shawn believes Russ Carrier was very happy after his presentation at the previous BOS meeting as he received the unanimous support of the BOS. He notes the Town treats its veterans very well.

Cable Committee Audio/Video Request: Barry Hantman, Chair of the Cable Committee, has requested permission from the BOS to install some of the audio/video equipment that was recently replaced at Town Hall in the Community Center to address some of the audio/video issues there. Sheila confirms the request is to move the older Town Hall equipment and install it at the Community Center. Shawn explains the fiber optic feed at the Community Center comes back to the Town Hall which acts as the hub and sends the signal out to Comcast. The request from the Cable Committee is for authorization to spend not to exceed \$5000 for materials, wiring, and labor to install the recycled equipment. Sheila confirms the money will come from the Cable TV fund.

Shawn explains the Town's franchise fees go directly into the Cable TV fund and can be used for anything related to cable. The BOS must authorize any expenditures from the Cable TV fund. Shawn explains the importance of some Warrant articles where the BOS is the custodian of those accounts so they can expend money when needed. Shawn explains the costs are paid from the General Fund and when the project is completed, a pay warrant is issued and the Town would be reimbursed from the Cable TV account.

Mr. Springer asks if this project will help with the audio issues at the Community Center noting the audio is inconsistent and often bad. He asks for whatever can be done to improve the audio. Shawn assures him upgrading the audio is part of Mr. Hantman's request. Dennis motions for the BOS to approve the request not to exceed \$5000 for total costs to upgrade the audio/video equipment at the Community Center, to be paid from the Cable TV fund as recommended by Barry Hantman, Chair of the Cable Committee. Second by Sheila. Vote is unanimous (5-0). Kim notes for the record the Community Center Committee has also approved the request to upgrade the equipment.

III. Old/New Business

Signature File: The BOS review and sign the documents in the Signature File. Shawn reviews the Blaney issue with the BOS. He explains it had to go back for a site review and the State is requiring the BOS to sign off on it. The owner has resolved the issue, went back to the Planning Board, and got a new site plan review approved. Shawn states he has signed off and the owner has met their obligation to the Town so the State can give them the permit. Dennis confirms this is for the inspection station. There is a discussion regarding the process for permitting when ownership changes. Mr. Springer explains there were also issues with the site plan review the Planning Board addressed that the BOS wouldn't be able to.

There are several concurrent discussions at the table. Shawn explains several of the documents to Joe. Dennis confirms with Kim the Purple Heart Community signs will only take two (2) weeks to receive.

Home Occupation Permit: Shawn explains the application needs to be updated and he will discuss the issues with Gail.

Minutes: The BOS review the minutes for the Monday, March 6, 2023 BOS public meeting. Annemarie notes there are multiple corrections for the use of quotes, noting these are grammatical errors. The following corrections/amendments were also made:

✚ Line #482: Sheila asks to add *see attached* to the end of the sentence and to attach the documents from discussion including the timesheets and two (2) pages from the Employee Manual.

✚ Line #415: Kim asks to add to the line ...if the question *is about me*, she wants it asked in public and on

camera....

Line #452: Kim states she did not review her file. It was handed directly to Shawn and given to Dottie. The sentence should begin with *Kim states* she was hired for eight (8) hours per day for four (4) days per week....

Sheila motions to approve the minutes for the March 6, 2023 BOS public meeting as amended. Second by Shawn. Vote is 3-yes, 0-no, 2-abstentions (3-0-2). Joe and Annemarie abstain as they were not on the BOS at the time.

Non-Public Minutes: The BOS review the minutes for the March 6, 2023 BOS Non-Public session under NH RSA 91-A 3:II (c). Sheila asks if these minutes can be unsealed. Shawn agrees the document the BOS created is a public document. Sheila motions to approve and unseal the minutes for the March 6, 2023, Non-Public session. Dennis notes there is a misspelling in the second to last sentence and the correction is made. Second by Dennis with the correction. Vote is 3-yes, 0-no, 2- abstentions (3-0-2). Joe and Annemarie abstain as they were not on the BOS at the time. Shawn notes the minutes are now public minutes with updated corrections.

Shawn reads the Town Announcements listed below. Sheila notes the Rabies Clinic is rain or shine. Shawn states the process is like an assembly line and works out very well.

IV. Town Announcements

Calendar:

April 3- Monday: Board of Selectmen's meeting at the Town Hall at 7:00 PM

April 8- Saturday: Danville Rabies Clinic at the Kimball Safety Complex 10:00 AM- 1:00 PM at the back of the building. Rain or shine.

As there are no further items to discuss, Shawn requests a motion for a Non-Public session under NH RSA 91-A 3:II (c), (d), (i) to update the new BOS members. Annemarie makes the requested motion. Second by Sheila. Shawn explains a Non-Public session requires a roll call vote. Roll call vote: Shawn-yes, Joe-yes, Dennis-yes, Annemarie-yes, Sheila-yes.

The public session of the BOS meeting ends at 8:27 PM

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted

Deborah A. Christie

ⁱ State of New Hampshire. **NH RSA TITLE III-TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES. CHAPTER 36-A: CONSERVATION COMMISSIONS. Section 36-A:2 Conservation Commission.** – A city or town which accepts the provisions of this chapter may establish a conservation commission, hereinafter called the commission, for the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town. Such commission shall conduct researches into its local land and water areas and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its work. It shall keep an index of all open space and natural, aesthetic or ecological areas within the city or town, as the case may be, with the plan of obtaining information pertinent to proper utilization of such areas, including lands owned by the state or lands owned by a town or city. It shall keep an index of all marshlands, swamps and all other wet lands in a like manner. **and may recommend to the city council or selectmen** or to the department of natural and cultural resources a program for the protection, development or better utilization of all such areas. It shall keep accurate records of its meetings and actions and shall file an annual report which shall be printed in the annual town or municipal report. The commission may appoint such clerks and other employees or subcommittees as it may from time to time require. Online at www.gencourt.state.nh.us/rsa/html. March 20, 2023.

ⁱⁱ State of New Hampshire. **NH RSA TITLE LXIV -PLANNING AND ZONING. CHAPTER 673: LOCAL LAND USE BOARDS Appointment and Terms of Local Land Use Board Members-Section 673:6- Appointment, Number and Terms of Alternate Members. Paragraphs III, IV, and V:**

III. The alternate for a city or town council member, selectman, or village district commission member shall be appointed by the respective council, board, or commission in the same manner and subject to the same qualifications as the city or town council member, selectman, or village district commission member under RSA 673:2. The terms of alternate members shall be the same

as those of the respective members and may be in addition to the alternates provided for in paragraph I.

IV. Every alternate member appointed to a planning board under this section shall comply with the multiple membership requirements of RSA 673:7, I.

V. An alternate member of a local land use board may participate in meetings of the board as a nonvoting member pursuant to rules adopted under RSA 676:1. Online at www.gencourt.state.nh.us/rsa/html. March 20, 2023.

State of New Hampshire. **NH RSA TITLE LXIV-PLANNING AND ZONING. CHAPTER 673:LOCAL LAND USE BOARDS**

Appointment and Terms of Local Land Use Board Members. Section 673:4-a- Heritage Commissions. Paragraph II.

II. Each heritage commission member shall be a resident of the city or town which establishes the commission. One commission member shall be a member of the local governing body. One commission member may be a member of the planning board. Not more than 5 alternate members may be appointed. When an alternate sits in absence or disqualification of a regular member, the alternate shall have full voting powers. If there is a historic district commission, one member of this commission shall be an ex officio member of the heritage commission. In determining each member's qualifications, the appointing authority shall take into consideration the appointee's demonstrated interest and ability to understand, appreciate and promote the purpose of the heritage commission. Online at www.gencourt.state.nh.us/rsa/html. March 20, 2023.