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Town of Danville
Board of Selectmen
Thursday, February 16, 2023
7:00 PM

7:00 PM

Meeting is Video-Recorded

Selectmen Present: Shawn O’Neil, Chair; Steve Woitkun, Sheila Johannesen, and Dennis Griffiths
Dottie Billbrough, Vice-Chair, is absent and excused.

Others Present: Kimberly Burnham, Selectmen Administrator; Resident: Jim Bradbury

Shawn called the meeting to order at 7:00 PM and opened the meeting with a moment of silence for the troops who put themselves in harm’s way. All stood for the Pledge of Allegiance

I. Delegate Session

Shawn opens the Delegate Session by stating that he would like to explain why this BOS meeting was moved forward from the scheduled date of February 23, 2023. He explains that Police Chief Wade Parsons has asked to put forward a candidate for a full-time police officer and the Police Academy has an opening for the next class beginning on February 28, 2023. If his recommendation had to wait until the next scheduled BOS meeting, this candidate would have missed this Academy class. Shawn notes that with the exception of Dottie, the BOS and Kim could accommodate the requested change. Shawn asks if there are any members of the public not on the agenda who wish to address the BOS. As no more members of the public wish to speak, Shawn closes the Delegate session at 7:01 PM.

II. Agenda

Police Officer Candidate: Shawn confirms that the BOS has reviewed Police Chief Parson’s recommended candidate for hire for as a full-time Police Officer. Sheila motions to approve the recommended nomination by Police Chief Parsons for the police candidate dated February 10, 2023. Second by Dennis. Vote is unanimous (4-0). Sheila states that “for the record, Dottie has stated that she approves this nomination.”

Deputy Treasurer Appointment: Kathie Beattie, the Town Treasurer has requested that the BOS appoint Donna Borucki as the Deputy Town Treasurer. Steve motions to approve the nomination. Second by Sheila. Vote is unanimous (4-0).

Fire Alarm Quote for Highway Garage: The BOS has received a requested quote from its current alarm vendor Pulsar for the installation and activation of a fire alarm for the Highway Garage. Shawn expresses his concern that the quote was “surprisingly high” and would like to find out why. Kim states that she spoke with Pulsar regarding the price and the vendor explained that the Highway Garage would need to have a fire panel installed in the same manner as the fire alarms that were installed for the Fire Dept. and the Community Center. She states the only way that the alarm can communicate if there was a fire is to have a pole, a panel, and communication with the alarm company. Shawn suggests that the fire alarm at the Town Hall was able to piggyback on prior infrastructures already in place, so that installation cost less. Because the Highway Garage is a separate facility, installation of a fire alarm system will have to start from scratch.

Steve asks if the quote from Pulsar was the only bid. Kim explains that Pulsar only installs the fire alarm, it does not do any installation of the required electrical panels due to fire standards. The required panels and alarms have to be

installed separately. The quote for the alarm installation only was \$889. The installation of the panel, pole, etc., requires electrical work, and those costs were quoted at \$1700 for labor and materials.

Dennis asks for clarification of the issue. Kim explains that from the vendor's standpoint, the alarm system and the fire alarm system have to be installed separately, and therefore are quoted separately. She notes that she was not aware that the costs of installation were not included in the quote. Kim confirms with Shawn that the quote for the fire alarm only was \$889. Shawn asks that she gets the second part of the quote. Kim confirms that she has already received that information.

Kim explains that if the building had only hard-wired smoke detectors, there would be no way for those detectors to communicate with 9-1-1 if there was a fire emergency. To establish this communication, a separate fire alarm panel needs to be installed. The quote for the installation of the panel is for two (2) technicians, 16 hours, at \$95.00 per hour. Shawn believes that more labor than is quoted will be involved. Steve expresses his concern that even though the quote is below the \$5000 threshold of requiring bids, he would still like to have additional quotes. There is a discussion regarding the value of the equipment in the Highway Garage and insurance coverage.

Kim questions the BOS discussion of getting additional quotes noting that all the Town's alarm systems are from Pulsar. Steve explains that the various alarm companies "usually all go into a central monitoring dispatch." Kim confirms that this is a third-party vendor. Steve explains that once Pulsar or any other alarm company hooks up their alarm, it is not going to that vendor's facility, but to a separate monitoring agent. Dennis agrees. Kim believes that CMS handles all the alarm companies' monitoring. Shawn agrees with Steve that the project needs additional quotes. Steve notes that Kim had spoken to International Signal when the BOS was working on the security camera project and suggests that she follow up with them for an additional quote.

Sheila asks if the Town would receive any discounts on its insurance once the alarms were installed. Shawn states that is something that needs to be looked into. He suggests the BOS review the project again when more information is available.

DocuSign Trial: Shawn explains that the BOS has been using a trial of the DocuSign software and that he has already signed a couple of documents. He emphasizes that using it "is not a requirement" but that it does allow the BOS some flexibility for signing documents to expedite them if necessary. BOS members can still come to the Town Hall and physically sign these same documents if they want to. Shawn notes that the software can also be used to proactively sign documents in the BOS Signature File before their meetings which will save time and that any questions on those documents can be addressed at the meeting.

Sheila asks what the program will cost after the trial period. Kim states that five (5) envelopes will cost \$10.00 per month. Twelve (12) envelopes will cost \$26.00 per month. An envelope is one (1) e-mail. Kim explains that certain criteria need to be met. Shawn explains there are other companies besides DocuSign. He notes that Adobe Acrobat also offers electronic document signing and the School District uses PandaDoc. He reassures the BOS that electronically signed documents are still legally binding documents and are used by attorneys. Dennis agrees. Shawn reiterates the flexibility the software will give the BOS as well as the timeliness in executing documents for the Town. Shawn notes that all these e-signed documents can also be automatically filed on the Town's new digital platform, giving immediate access to the public.

Kim explains that the recommended standard for the software is \$25.00 per month for up to twelve (12) envelopes, but the BOS would need to determine how much they will use it. Dennis asks if she spoke with a company representative regarding the proper "sizing" of the program for the Town. He expresses his concern that Kim only received a basic outline of the program and that the vendor should be asking her questions about how many documents, how many signers, and how often will documents need to be signed so that BOS can have a more accurate estimate of the costs of the program. Dennis believes that an estimate of twelve (12) e-mails per month is too low and that every envelope is a unique signer. Shawn states that he believes there can be multiple documents in an envelope. Dennis offers to help Kim discuss the program with a sales representative. Shawn notes that the school's PandaDoc program was "very advantageous during COVID when the School Board was meeting virtually."

Kim explains that the BOS would only get the number of envelopes they pay for in their subscription and that they can't go over that amount. Shawn notes these are the details that need to be worked out. Dennis agrees that this is something the BOS needs to do. Shawn believes that as the members of the BOS change, it is important to have both physical and digital signing options available.

New Police Station Building Committee: Dennis invites Jim Bradbury to join the BOS. He explains that "last year, shortly after he was elected, there was a discussion of re-starting the New Police Station Building Committee and that he took ownership of that (project). He spent the year learning and realized how big this project was and was becoming road blocked. After several conversations with various people, he believes he needs someone to become the team leader." Dennis states that he "wanted someone he could trust, who would approach it as he would." Dennis explains that Mr. Bradbury has large and wide experience and that he had asked Mr. Bradbury to take over the day-to-day strategy, collating information, and he would like Mr. Bradbury to function with a proper team as he sees fit. He reassures the BOS that he will continue to be part of the Committee as the BOS representative.

Mr. Bradbury explains that he has spoken with several people and is ready to officially form the new Building Committee. He has been advised that the Committee will work under the rules of NH RSA 91-A.¹ Shawn confirms that Mr. Bradbury understands this commitment and wants to ensure that meeting minutes are kept, etc., and that he hopes the process is incorporated with the (Town's) website so the community can be part of the process. Shawn states that he appreciates Mr. Bradbury "stepping up" (to this project) noting this is a "monumental process."

Steve states that he is "totally disappointed (the new Police Station) is not on the Town ballot this year." He believes the Building Committee needs to know the Town and the sentiment of the Town. Steve states that the last time the new Police Station was discussed, Chief Parsons was estimating a cost of 1.2M and the Building Committee proposal came in at 2.4M-2.6M. Steve states that "it was a waste of time and unrealistic. The Townspeople are very conservative watching their tax dollars and want them well spent. They want a functional police station, not something elaborate, something that's going to work." Steve notes that he has put a list together for Mr. Bradbury and thanks him for taking on the responsibility (of leading the new Building Committee.)

Steve believes that the project should hire local contractors because they pay tax dollars to the Town and has made a list of them for Mr. Bradbury. He believes that the Charter Brothers put forward a far more elaborate project than the Town could afford. Sheila agrees. Steve also notes three (3) possible locations for the new Police Station, noting that one location may "be off the table." The other two possible locations are Hershey Rd (where they have already spent money for an engineering study), and the lot next to the Post Office (on Pine St.) which he feels is more centrally located. Steve states that he believes the Police Station should be on a main road so that people can easily find it if they need assistance.

Sheila states that she would like more communication, noting that was lacking with the previous Building Committee. She states that even though there was a BOS representative on the previous committee, the BOS could "never get answers to any of their questions and they were never able to see any minutes if there were any minutes." Dennis agrees noting that was the first thing he told Chief Parsons, and that Mr. Bradbury has also stated that this "is all about communication." He states that if the Building Committee is not transparent, doesn't communicate often, and keep people fully in the loop, the project will be messy in the end.

Dennis explains that the Civic+ platform will be going live within the next 3-4 weeks, and he would like to build a "microsite" off the Town's homepage dedicated to the new Police Station. Mr. Bradbury asks if feedback will be possible on this platform. Dennis explains that it can be set up with an additional app that will provide the ability to poll subscribers. Dennis notes that this will require the Townspeople to voluntarily sign up as the Town can't "automatically add people." People can sign up and determine how they want to receive their information; by text, e-mail, voice mail, etc. When there are updates, they will be proactively pushed to these subscribers.

Sheila expresses her concern for the Townspeople who don't use digital communication. Shawn states that "people need to show an interest in this." Sheila notes that "a lot of people don't have computers." Mr. Bradbury asks her for suggestions on how to communicate with these people. Sheila states that she doesn't know. Mr. Bradbury

expresses his concern that “you can’t make them, can’t go door-to-door to talk to them.” Sheila suggests that he put something in the Spring flyer that goes out with the tax bills.

Steve notes that if people feel strongly about the project, and it falls under the rules of NH RSA 91-A, they can attend the meetings. Sheila doesn’t believe it’s enough. Steve disagrees noting the meetings are open to the public and the communication is online and the Building Committee “can’t keep spoon-feeding people.” There is further discussion regarding how to ensure that everyone who wants information on the project will have access to it. Dennis agrees that every effort will be made to communicate with as many people as possible.

Shawn asks if any other members of the Building Committee can be identified. Mr. Bradbury confirms that when Dennis asked him to run the committee, he had stated that he wanted to pick his own team. He explains that “this committee is not going to be your average committee where you sit around the table and give your opinion. The Committee will be spending most of their time out in the field.” He has broken down the project into three (3) parts: Location, Type of Building, and Floor Plan. The first item on the Committee’s agenda is the location of the new Police Station. Mr. Bradbury explains that the Committee will evaluate every possible location and that the Committee’s members will have certain skill sets for this process. Dennis will continue to seek out funding opportunities. Mr. Bradbury notes that he will work on the premise that there will not be any outside funding. Mr. Bradbury puts forward his nominations for the Building Committee in addition to himself and Dennis as the BOS representative:

- ✚ Chief Parsons and LT. Merced: They will be working with the floor plans, and are expected to visit and evaluate other Police Depts to see what works and what doesn’t work.
- ✚ Josh Manning: He has skills in building construction, surveying, and septic systems. When the Committee evaluates the various locations, it will be done with measurements and photographs.
- ✚ Paul Pazolt: He has a drone and skills in communications and photography.

The examination of each location will evaluate for such things as woods, ledge, levelness, and whether it can support a septic system, etc. Mr. Bradbury notes that all these issues can be addressed, but to do so costs money and his job is “to get the biggest bang for the smallest buck.” He explains that he reached out to Haeyoon (Jacobus) for the average cost per square foot for a commercial building. She told him \$18-\$31 per square foot. The original plan for the new Police Station was \$507 per square foot. Mr. Bradbury has also spoken with Chief Parsons and LT Merced and by reducing the costs of the new Police Station by just 25%, it would reduce the price to 1.6M. Mr. Bradbury notes that he believes that is still too much. Once all the possible locations for the new Police Station have been evaluated, they will be reviewed at a public meeting side-by-side for discussion and to determine the best possible option.

The second phase of the Building Committee’s process is to determine the type of building that will be built. Mr. Bradbury notes the original project was a wood-framed building, but he wants to explore different options such as modular, metal, etc. Dennis notes that they will also be evaluating these building options for their expansion possibilities. Shawn agrees that it is important to be able to expand the new Police Station to meet the Town’s needs as the Town fully grows out to 8500-8700 households. He notes that he believes this is the proper... and the “forefathers of Danville missed a great opportunity with the space next door (where the Church is) and if they had their act together at that time, as the expansion of the Town and as it grew, there would be a lot more options for us.” There is a brief discussion of the opportunities for the Town to acquire several pieces of property that were missed. Shawn gives some examples of successful planning in surrounding communities and explains that he tries to plan things so that the Town has options in the future.

Mr. Bradbury explains that these six (6) people he has nominated will be the core of the Building Committee, but he is willing to reach out to others. He states that he reached out to Mr. Hantman for an explanation of the rules for NH RSA 91-A. Shawn explains that Mr. Bradbury will need to run the Building Committee’s meetings like the BOS meetings, noting that it is an ad-hoc committee of the BOS and must follow the same requirements. He states that communication and teamwork will lead to success and that the BOS will support and assist him in any way possible.

Dennis asks about the possibility of assigning someone to handle the Building Committee’s minutes and other 91-A requirements, noting that it has been suggested that this be a paid position, but he is unclear if and how to do that. Shawn suggests that the Building Committee use the Town Hall meeting table and cameras, noting that would allow

their meetings to be streamed and the minutes can be written from the video. Sheila notes that it is not necessary for the Building Committee minutes to be like the BOS minutes.

Mr. Bradbury explains that for the first 1-2 months, the Building Committee will not be meeting at the table but will be doing the field work and documenting the locations as previously discussed and that it won't be the whole committee, but the two people previously discussed. Shawn explains the quorum rule for "legal" meetings. There is a discussion regarding meetings at the Community Center and the audio issues that occur. Dennis states that if there are "people listening that are interested in helping, if anyone is willing to be a "website master" and posting information to the Community page he would appreciate help with that. The Building Committee can also use someone to help with the minutes and the NH RSA 91-A regulations." Dennis states these are smaller "bit parts" that will help the Committee.

Shawn explains the BOS had decided on a five (5) member Building Committee and Mr. Bradbury has requested six (6) members. The BOS will need to adjust the size of the Committee. Mr. Bradbury notes that there are "extra people he will want further on" and asks if he needs to return to the BOS when that time arrives. Shawn suggests that when that happens, Mr. Bradbury brings those nominations to the BOS for approval. He explains the BOS needs to expand the Building Committee to seven (7) members to accommodate Mr. Bradbury's current nomination requests. Mr. Bradbury notes that he only has nominated six (6) members. Shawn explains that the BOS believes there should be an odd number of members for voting purposes and that it is okay to have a vacancy on the Committee. Dennis motions to increase the new Police Station ad-hoc committee from the prior number of five (5) to seven (7). Second by Steve. Vote is unanimous (4-0).

Steve motions to appoint Jim Bradbury to the Police Station (Building) Committee. Second by Dennis. Vote is unanimous (4-0).

Steve motions to appoint the following to the Police Station (Building) Committee: Police Chief Wade Parsons, Police Officer LT Justine Merced, Joshua Manning, and Paul Pazolt. Second by Dennis. Vote is unanimous (4-0).

Shawn expresses his appreciation to Mr. Bradbury for "taking on the Building Committee." Mr. Bradbury states that he anticipates the Committee will be done by October (2023). Shawn states that is a good timeframe, noting that if the project requires financing, there are certain requirements that the BOS must meet to put that in place. Mr. Bradbury explains that if the Committee is done by October, it will give him time to "iron out the wrinkles before the 2024 Deliberative Session." Dennis states that he should know by the end of the year if the Town is approved for any funding.

Dennis states that "for public information, he wants to clarify that the Building Committee is completely separate and distinct from the Warrant article requesting the funds from the sale of Elm Farm/599 Main St. be moved into the New Police Station Capital Reserve Fund." Shawn agrees, noting that the Building Committee's work is only a proposal for the project.

Town Website: Shawn follows up on Dennis' comment requesting assistance with updating the Town's website and notes that any updates can only be Town information. Shawn acknowledges that the Town's staff is "overly inundated with work" and explains that years ago, the BOS had a website committee that did this, but it dissolved over time as members became unable to spend the time doing this. He expresses his concern that the website is a major communication tool for the Town and would like to set up another website committee. Shawn suggests that perhaps the BOS could reach out to the school district noting that students "are really savvy with computers." He explains that his vision is that the BOS office would forward the information to the website committee members (students) who would then post that information on the Town's website. Shawn suggests that the BOS could sign off on volunteer hours for students who were members of the website committee.

Shawn expresses his concern that there needs to be a "consistent push to get updates on the website." He suggests that a student-based website committee could be maintained because the school requires community service hours.

Dennis asks if there is an opportunity to compensate someone to do these updates in case the BOS can't find what they need from volunteers. Sheila expresses her concern about the idea of hiring another town employee.

Shawn notes Sheila's concern but explains that if the BOS and/or the Town is trying to expand, and the current staff is already full-time, it usually requires another full-time employee to get to the next level. He also notes that if the BOS could approach it like the Cable Committee's camera operators, it wouldn't be a lot of money. He asks Sheila to look at the cost-per-year for the camera operations vs. the value having them brings to the Town by having the Town's meetings streamed. He believes that value is easily justified.

Sheila expresses her concern that Town employees have restricted access to the Town's website and doesn't have access to update their department's page. Shawn believes they do have access to their department pages. Kim confirms with Sheila that Chrissy (Tracy) can only update her department's page, but not the home page. Shawn explains that was done at first because the staff was not comfortable with the technology and the BOS wanted to ensure that the front page of the Town's website wasn't accidentally corrupted. He notes that the BOS would only need to change those permissions to allow departments to also be able to update the front page of the Town's website. Sheila notes that the Budget Committee also can't update its page and that the Town's committees should also be able to post their minutes and updates on the Town's website. Kim and Sheila discuss which member of the Budget Committee has access to its web page. Kim explains that Carol Baird already has access to the Heritage Commission's page and that every department has access to its own page, they just can't access the main page. Sheila notes there is no page for the ACO (Animal Control Officer). Shawn confirms that she would like a page. Dennis states there should not be any problems giving her the necessary permissions.

Sheila states that some of the Town's committees do not want to post their minutes on the Town's website and she believes that it should be mandatory that all minutes are posted. Shawn agrees, noting there also "needs to be a means to put them up there." He suggests that if these committees can't or don't want to do this themselves, then there should be people who will do it for them. Dennis reiterates this is why the BOS is discussing using student volunteers to do this. Shawn states that if using students is not a viable option, the BOS should consider paying someone to update the Town's website. Dennis agrees noting that he has looked at some of the old pages and they need to be addressed and agrees with Shawn that it is an issue of time. Shawn notes the importance of getting current information out to the community.

Sheila suggests the whole website could be updated, noting that "it's old." Shawn explains the background and flow of the main page is consistent with surrounding communities because they are all using the same vendor. This makes the website easier to navigate because it is similar and familiar to other towns' websites. Sheila notes that Atkinson's website had complete voting information on it including instructions for doing a Citizen's Petition. Shawn explains that once the website is updated with complete information, it will be much easier to update with each new change because the basics would remain the same. Dennis states this would give the BOS a chance to restart the Town's website and improve its flow. He reiterates the issue is that the current Town staff is overwhelmed and updating the website can't happen now. He states that he supports the idea of using student volunteers to move this project forward. Sheila reminds Shawn of how much of the Town's information was lost when the previous IT servers failed and crashed.

Dennis reminds the BOS that the Town is also moving forward with an electronic documentation project and this is another reason to update the Town's website. Shawn confirms the consensus of the BOS is for him to contact the school regarding recruiting student volunteers to work on the Town's website.

III. Old/New Business

Minutes: The BOS review the minutes for the February 6, 2023 BOS public meeting. Shawn states that he has received feedback that once the discussion regarding the issue of thru-trucking was made public, Mr. Seaver (Road Agent) went out to the contractors and let them know that the proposed road postings had passed. The trucks have already begun going around the roads that are to be posted. The signs have been ordered and will be installed as

soon as they are received. Sheila notes that some of the roads on the list are dead-end roads. Shawn states he believes that Mr. Seaver was just trying to include everything on his list. He explains that when the BOS writes the proposed ordinance for the 2024 Warrant, they can refine the wording. There is a brief discussion of the process of posting roads. Shawn notes that “roads have a finite life and the more they’re abused, the quicker they’ll get there.” He states the Town has dealt with roads failing prematurely and has been better about inspections by the Town’s engineer when they are being constructed and billing contractors for the Town’s services to ensure the roads meet the Town’s requirements. Sheila motions to approve the minutes as written. Second by Steve. Vote is unanimous (4-0).

Important Correction: It was noted after the February 6, 2023 minutes were approved there was an error in the date for the Town elections. **The correct date for the Town and School Elections is Tuesday, March 14, 2023, at the Community Center, 169 Main St. Danville, NH. 8:00 AM-8:00 PM.**

Non-Public Minutes: The BOS reviews the February 6, 2023 BOS Non-Public minutes under NH RSA 91-A 3:II (d). Sheila motions to approve the minutes as written. Second by Steve. Vote is unanimous (4-0). Shawn notes that now that everything has transpired, he would like a motion to unseal these minutes. Sheila motions to unseal these February 6, 2023, BOS Non-Public minutes. Second by Shawn. Vote is unanimous (4-0). Sheila notes there has been a lot of interest in the past week regarding the BOS’s Non-Public minutes. She states that after ten (10) years, the BOS needs to review their Non-Public minutes and determine which ones can be unsealed.

The BOS reviews the February 6, 2023 BOS Non-Public minutes under NH RSA 91-A 3:II (d). Sheila motions to approve these minutes as written. Second by Shawn. Vote is unanimous (4-0).

The BOS reviews the February 6, 2023 BOS Non-Public minutes under NH RSA 91-A 3:II (e). Sheila motions to approve these minutes as written. Second by Dennis. Vote is 3- yes, 0- no, 1-abstention (3-0-1). Steve abstains.

Shawn reads the Town Announcements listed below. He adds the following announcement for ***Candidate’s Night, Tuesday, February 21 at the Community Center, 169 Main St. at 7:00 PM.***

Signature File: The BOS review and sign the documents in the Signature File. They review the draft for the Warrant Article mailer. Sheila confirms the BOS will need to review and sign the payroll and pay warrants next week. Kim explains that she can e-mail them. Sheila expresses her concern that Town business will be coming through her personal e-mail.

Shawn explains that any 91-A request can be only for Town business and there must be a legal reason for someone to request that information. Dennis asks if the BOS needs to discuss board members having town e-mails. Shawn explains that BOS members are already able to have a town e-mail set up for them if they want one.

Sheila states her concern is about being “hacked”. Shawn explains that if that happens, the virus is already loaded onto her computer, no matter where it comes from, it would be on her computer and that she should have virus and security software installed on her computer to prevent this. Shawn encourages anyone on the BOS to set up a separate e-mail for Town business if that is more comfortable. Dennis notes that he already does this and explains that the “up” side of using a corporate (Town) account like Outlook is that the Town can control that account.




Kim explains to Sheila that she received a quote for five (5) e-mails for \$482 per year for all five (5) e-mails including set-up. She notes that Sheila’s computer is backed by RMON, so if her computer gets hacked, everyone’s computer will be hacked. Dennis reassures Sheila that her computer is as safe as it can be. Kim explains that she has four (4) different Town e-mail addresses between her job as the BOS Administrative Assistant and as the Town’s Tax Collector. There is further discussion on e-mails. Sheila states that she would like to set up a Town e-mail.

Next BOS Meeting: Shawn explains that originally, this BOS meeting was scheduled for Wednesday, February 22, 2023, due to the Monday holiday on February 20, and Candidate’s Night on Tuesday, February 21. He confirms that tonight’s meeting was moved forward from that scheduled meeting due to the necessity of approving the candidate

for Police Officer in time for them to attend the next Police Academy class. Unless absolutely necessary, there should not be another BOS meeting next week. The next BOS meeting will be Monday, March 6, 2023, at 7:00 PM at the Town Hall.

IV. Town Announcements

Calendar

-  **February 21- Tuesday:** Candidates Night at the Community Center, 169 Main St. at 7:00 PM
-  **March 6- Monday:** Board of Selectmen's Meeting at the Town Hall at 7:00 PM
-  **March 14- Tuesday:** Town Voting Day at the Community Center, 169 Main St., from 8:00 AM- 8:00 PM

As there are no further items to discuss, Shawn adjourns the meeting at 8:20 PM.

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie

ⁱ State of New Hampshire. **TITLE VI PUBLIC OFFICERS AND EMPLOYEES Chapter 91-A: ACCESS TO GOVERNMENTAL RECORDS AND MEETINGS** Section 91-A:1 to Section 91-A:10. Online at www.gencourt.state.nh.us/rsa/html. February 16, 2023.