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Town of Danville
Board of Selectmen
Monday, August 8, 2022
7:00 PM

6:55 PM
Meeting is Video-Recorded

Selectmen Present: Shawn O'Neil, Chair; Dottie Billbrough, Vice-Chair; Steve Woitkun, Sheila Johannesen, and Dennis Griffiths

Others Present: Kimberly Burnham, Selectmen Administrator; Police Chief Wade Parsons, Danville Police Dept.; LT Justine Merced, Danville Police Dept.; Carsten Springer, Chair, Conservation Commission, Chair, Forestry Committee; James Seaver, Highway Dept., Andy Ward, Highway Dept. Chris Tracy, Town Clerk, Kathy Beattie, Town Treasurer, Sharon Griffin Woodside, Recreation Committee; Mary Jo Gallagher, Colby Memorial Library; Residents: Aaron Greene, Joe Hester, Dave Drislane, Jeff Stone, John Milet, Rob Descoteaux, Josh Manning, Robert Loree, Stacie O'Connor; Brentwood Resident: Russ Kelly.

Shawn called the meeting to order at 6:55 PM and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

I. Delegate Session

Shawn opens the Delegate Session and acknowledges the presence of the group of ATV riders who have previously addressed the BOS regarding permission to ride their ATVs on Town Land. He states that he will move the agenda around so that this issue can be addressed and updated during this Delegate Session.

Shawn states that a proposed permission letter for riding on the Town-owned land under the power lines as previously approved has been presented to the BOS for review. The letter has been reviewed by Town Counsel as proposed at the July 25, 2022 BOS meeting and includes a statement that addresses the issues raised by the Heritage Commission also at the July 25, 2022 BOS meeting. That statement reads: *"The rider must abide by all local rules, regulations, by-laws and ordinances."* Shawn states that the riders must adhere to all the rules currently "on the books by the Town including points addressed by Heritage and anything else which would cause the permission letter to be updated."

Shawn reads the draft permission slip:

*In accordance with the Vote taken at the June 27th, 2022, Danville Board of Selectman meeting, we hereby give permission to above named rider to use the property as described in Exhibit **A (Property List) & Exhibit B (Map of properties)** for ATV/UTV riding.*

All Rider(s) agrees to:

Assume all risks associated with the use on the Property.

Hold harmless, release, defend, and indemnify the Town of Danville for any and all liability and/or claims for injury or death to persons or damage to property arising from the Rider's use of the Property, except those claims based on the Town's alleged intentional or reckless conduct.

This release shall be binding to the fullest extent permitted by law. If any part of this release is deemed to be unenforceable, the remaining terms shall be an enforceable contract between the parties. This release shall be binding upon the agents, assignees, subrogors, distributors, heirs, next of kin, executors, and personal representatives of the Undersigned.

The rider must abide by all local rules, regulations, by-laws and ordinances. (This is to address the concerns raised by the Heritage Commission)

Rider also agrees to notify the town of any observed activity that could be cause for concern while out riding on trails. Any illegal activity, camp sites, fires, dumping, emergencies, etc.

This permission is for one (1) year and is automatically renewed each year unless the rider is notified otherwise in writing by you. (Shawn suggests the word “Town” be substituted for the word “you.”) As the property owner, I agree to notify the rider of any change in land ownership, development, or use 60 days prior to the change in status.

Shawn explains that once this form is finalized and approved by the BOS it will be made available for the riders to fill out, and submit for review and signature by the BOS.

Dottie states that she heard from Carol Baird, Chair of the Heritage Commission this afternoon and would like to table the discussion regarding Tuckertown Rd. for a future meeting. Shawn explains that Tuckertown Rd is not part of the permission process, it was only part of the changing of the classes of roads, etc. He states that the current issue is the right-of-way (under the power lines), and he believes that Dottie is referring to a prior BOS board's decision many years ago allowing riding on Tuckertown Rd. and the Rockrimmon Trail. Dottie states that the Heritage Commission just wants to table the Tuckertown Rd. discussion until they can come back and talk to the BOS. Shawn reiterates that Tuckertown Rd. should not be part of this discussion because it is a right-of-way for the Town. Dottie expresses her concern that Tuckertown Rd. is part of the map of Town land that is attached to the permission letter.

Sheila states that when the BOS started the conversation about allowing ATVs on Town land, there were certain parcels of land under the power lines. Then at the next meeting, the discussion changed to all the Town-owned land under the power lines. Dottie states that the only approval the BOS gave to the ATV riders was for the land under the power lines. Shawn again explains that permission to ride on the other properties had been given previously. He notes that he made a statement regarding “previously granted permission” on those other parcels. The current agreement is for written permission under the power lines. The other permissions have already been granted and agreed to by prior BOS boards. Dennis clarifies that these previous permissions have not been rescinded. He notes there is no point in discussing the Class A trails in the permission letter because that access has already been approved. Shawn explains that he views it as “Exhibit A” shows the access granted by the permission letter and “Exhibit B” is to make the previous permissions known.

Carsten Springer asks if all the information is together in the permission form so there will be less confusion. Shawn confirms that it is and reiterates that the “new stuff that’s been added is strictly (ATV access) under the power lines. Everything else (previous permissions) before this is still in effect and is valid.” Dottie asks Shawn for documentation where permission was given to allow ATVs on Tuckertown Rd. Dennis reads from NH RSA 231-A:5ⁱ and notes that “as part of the acquisition of trails in 1996, the Town voted to create parts of Hersey, Rockrimmon, Cross, Brentwood, Back, and Tuckertown roads as Class-A trails. He reads: “A class A or B trail may be established by the local legislative body or its designee over any land previously acquired by the municipality, including land acquired by the conservation commission pursuant to RSA 36-A:4, or town forests established pursuant to RSA 31:110, unless the establishment of such trail would violate any right or interest reserved or retained by a prior grantor or held by a third party.” Dennis then reads from NH RSA 231-A:4ⁱⁱ “In this chapter “public trail use restrictions” means any restrictions upon use of a trail by the general public. Such restrictions may be imposed by a landowner as a condition of grant or dedication of a trail acquired under RSA 231-A:5, or by vote of the local legislative body or its designee at or subsequent to the time the trail is established, or by the local governing body under RSA 41:11. **(Which was what was voted for in 1996)** Such restrictions may include, but are not limited to, prohibition of motor vehicles, prohibition of wheeled vehicles, prohibition of off highway recreational vehicles, or restriction to specified modes of travel such as horse, bicycle, or foot.” and explains that these restrictions “may include”, but by default do not include, unless it was included as part of what was voted on in NH RSA 41:11. According to the Town vote, the Warrant Articles did not include any restrictions. Mr. Springer notes that this Warrant Article was passed before there were Audubon agreements, the Heritage Commission, and zoning rules.

Shawn clarifies that because the Town did not specifically put anything in the Warrant Article restricting access to these new Class-A trails, access is “all-encompassing”. Dennis agrees 100%. Shawn notes that if this was done today, the Town would need to go through the Public Hearing process. Shawn states that he still believes the trails were previously okayed for ATV access and those permissions are still in effect. Dennis confirms that to “not allow it (ATV access), the Town would have had to vote on those specific restrictions, which it did not do.

Shawn explains the BOS will finalize the permission form and make it available to the riders so that they can start going through the approval process. Mr. Springer asks Shawn to re-read the language from Town Counsel. Shawn states that the BOS wanted to have all the legal stuff in the form. Mr. Springer clarifies that he is asking regarding the paragraph that the Heritage Commission requested be included. Dottie explains that the Heritage Commission was looking into the Town’s zoning and planning laws. Town Counsel agrees it is one of many things the applicant will have to observe and that Counsel worded it correctly in the permission form. Mr. Springer states that’s the part that he would like to hear. Shawn reads the following from the permission form: *“The rider must abide by all local rules, regulations, by-laws and ordinances.”* He notes that this covers everyone, not just the Heritage Commission. Dennis also notes that the statement is more general and is not just referring to Heritage Commission’s specific rules.

Sheila expresses her concern regarding the ATV riders riding under the power lines with the presence of guidewires and electricity. She asks how this will be policed, noting this was a concern that was brought up at the beginning of the discussion. Shawn states that the BOS can’t stop everybody from doing something just because someone can do something bad. Sheila states that she is not supporting putting the Town in a situation where if somebody gets hurt, the Town can be sued.

Mr. Springer states that the Forestry Committee has discussed this issue for almost thirty (30) years and reminds the BOS that Forestry has been designated by Town vote to administer the Town Forest. He states that he knows that because ATVs are active “out there” they have kept some of the trails open. He states this is a positive for emergency access. He asks Steve (as the Fire Chief) to comment on this. Mr. Springer then reads the following statement from the draft minutes of the August 8, 2022 Forestry Committee meeting: *“The Forestry Committee supports proper ATV use in the Town Forest to the maximum extent possible because it helps maintain emergency access and may maintain the existing trails as well as re-opening historic trails and future trails.”*ⁱⁱⁱ Mr. Springer further notes that if anyone goes out there and messes around, the riders will “be on the hook” because of the way the permission form is put together. Shawn agrees. Mr. Springer asks if that sounds like a reasonable statement to require proper emergency access.

Steve agrees that it does. He states that he approves of the whole concept of ATV use. Shawn notes its another way to augment what Forestry has done with Conservation regarding having permanent wetland crossings and to create an infrastructure so that the Town can get out there for emergencies, that they can get vehicles and power equipment out there when they start logging operations, and there will be proper access for the removal of the timber from the forest. Rob Descoteaux notes this is a better aspect.

Dennis expresses his concern with asking the riders to wait for another meeting to begin the permission process and would like to approve and have the form ready at tonight’s meeting. He motions to accept the application form as written. Second by Steve. Vote is 3-yes (Shawn, Steve, Dennis) and 2-no (Sheila and Dottie) (3-2-0). The motion passes.

Sheila requests that the Forestry draft minutes that Mr. Springer read the statement from are attached to tonight’s minutes. Mr. Springer agrees to forward them to Kim and reminds Sheila that these are draft minutes only and will not be approved until the next meeting. Sheila agrees that is fine.

Dave Drislane asks for clarification of the next steps in the process of getting permission to ride. Shawn explains that the permission form was just approved so the riders can start picking them up tomorrow and be put on the next meeting agenda for BOS approval.

As no more members of the public wish to speak, Shawn closes the Delegate session at 7:17 PM.

II. Agenda

Security Cameras for the Government (Town) Buildings (ARPA): Dottie states that the Library was going to send a couple of representatives for this discussion however, one member was having trouble breathing and the second person had a fever. Mary Jo Gallagher (in the audience) states that she is actually at tonight's meeting to represent the Library. Shawn explains that the BOS was looking into using some of the ARPA funds to upgrade the security cameras throughout the Town's properties, including the Library, Highway Dept., Police Station, Community Center, and the Town Hall. Dennis explains the idea was to find out from the "relative parties" and add any additional information from the Police Dept., where the cameras should be located.

LT Justine Merced explains that she and Police Chief Wade Parsons went around with a security representative and determined exactly where cameras needed to be located. The quote that she had was just for the costs of the cameras. She explains that she can't find the notes for that process but can confirm that this was done. She remembers that both the number of cameras needed and where each would be located had been determined. Dennis explains that his concern is with the three (3) "markedly different" quotes the BOS had received for this project. There was no consistency in the number of cameras quoted or in their locations and he wants to revisit the issue to see where the breakdown occurred. Dennis states that he also wants to clarify that these cameras would not be inside the building to monitor people. He states that he believes the cameras should be only on the exterior of the buildings and at the entrances and exits.

LT Merced agrees and notes that the gentleman that went with her had suggested all external cameras except at the Town Hall and the Community Center. His suggestion was to install an interior camera that would face the entrance door so that people's faces could be seen when they were entering these buildings. LT Merced explains that these are "video-only" cameras, there is no audio. Dennis confirms that these cameras would not be providing live video, and will not be watched in real-time. Mr. Springer asks if this discussion should be done in a Non-Public session. Shawn disagrees. He states that when people are in public, there is no expectation of privacy. He confirms with Chief Parsons that the law states that security cameras cannot have audio, but only video recordings.

Sharon Griffin Woodside asks if the Community Center would also have a camera at the back door. Shawn explains that would be part of the list. There is a discussion about what the BOS is trying to achieve, which is to see who is coming into the buildings. Steve asks how long the video recordings will be held until they are destroyed. Chief Parsons explains that would depend on the system, but usually upwards of thirty (30) days. LT Merced explains that would also depend on how much is being recorded, noting that when the camera reaches its capacity, the oldest recording would be deleted. She also notes that the cameras could be set up where video is "captured by event", for example when someone enters or leaves a building, rather than just recording constantly and having blank static. Dennis explains that the Town can pay for larger storage capacity and that the resolution of the video also affects the length of time before older recordings are deleted. Steve asks if retaining the videos for thirty (30) days is a sufficient amount of time. Chief Parsons states for the purposes these would be used in Town, it would be fine. He notes the Police Dept. has different issues, and if necessary, they can save the video by downloading the camera's recordings. LT Merced notes that if there was ever an "incident" the Police Dept. would know of that pretty quickly and would immediately save the video recordings.

Ms. Woodside states that she feels it is important to have cameras with a higher resolution so that an ID can be made in the case of an incident. Dennis explains that when the BOS puts together the new bid request, they can specify options such as the resolution, etc. Shawn notes that technology is constantly evolving and getting better and that even the purchases the Town makes now will be obsolete in 4-5 years.

Chris O'Neil Tracy asks if cameras were considered outside of Town Hall facing the side of the building. She notes that the last time that the Town Hall was broken into, they came through the window on that side. Chief Parsons confirms that they had looked at the camera coverage from all the different angles and that the Police Dept. can work out adequate coverage with the camera company. Shawn reiterates that he feels it's important to see who enters and exits the buildings.

Mary Jo Gallagher, representing Colby Memorial Library, asks if the cameras would capture activity during the Library's operating hours, or only during off-hours. Shawn states the cameras would be videoing on a 24/7-365 basis. Ms. Gallagher confirms that these recordings are not monitored in real-time. Shawn explains that the Town is not interested in who is taking out books, but is recording as a security mechanism in the case of an incident. Dennis reiterates that a review of any video would be based on an incident. He reassures the public that "no one would be perusing the videos in their free time." Ms. Gallagher disagrees and states this is a privacy concern of the Library and there has been only one (1) break-in during the past thirty (30) years. Shawn disagrees. He states that the Library is a public building and that "privacy is reserved for checking out books." He explains that security is event (incident)-based from the exterior of the building. Shawn reiterates that the cameras will only record entrances and exits. Ms. Gallagher confirms that all four (4) sides of the building would have cameras and asks if the Library would have access to those videos if there was an incident. Shawn confirms the process with Chief Parsons. Chief Parsons explains that the Police Dept. would not be monitoring any of these cameras and would only access the video if there was an incident and the Police Dept. was notified.

Mr. Springer recounts an incident with a "problem citizen" and states that there may be instances where the police want to be monitoring the cameras for safety. Shawn states that he understands Mr. Springer's point, but would like to "hold off on that," noting that there are options like this that can be added after the system is installed. Shawn notes that this issue would need a separate and serious discussion.

Andy Ward from the Highway Dept. confirms that only the Police Dept. would have access to the videos. LT Merced explains that the Dept. Heads control their department and if an incident occurred, they would download the video and give it to the Police Dept.

Dennis explains that there are different levels of administrative controls and that the video is basically a computer system. How the information from the cameras is handled will be a policy decision. He emphatically states that the cameras are not for curiosity's sake, they are there for a specific purpose. Shawn notes that access to the video can be controlled by login and administrators will be able to know who has reviewed a video and when it was done. LT Merced reiterates that the Police Dept. would only have access to whatever a Dept. Head downloaded and gave to them. She notes that in the Police Dept., there are levels of access for each employee. Dennis reiterates that all access is based on whatever policy is adopted by the BOS. Mr. Ward asks if each department would have a monitor. Dennis explains that the cameras have no monitors, they are just cameras with a storage device for the recordings. Someone would have to purposely go in to review the video using their credentials for access. Mr. Ward confirms that other departments can't see another department's camera recordings. There is an animated discussion among the audience. Sheila reminds the audience that the camera's recording would only be reviewed if there was an incident, and the recordings would not be reviewed on a daily basis.

Joe Hester asks how the video will be secured. Dennis explains the bids will go out to companies who know how to handle this process and this will all be written into the RFP including how the data will be encrypted, password locks, etc. Dennis states that he believes it is the safest process to have the video stored on-site in a secured area rather than cloud-based storage. He reassures the public that the BOS has "no intention of being "big brother."

Shawn asks Robert Loree if he had a question. Mr. Loree explains that they were all answered regarding access, security, etc. Shawn reassures him that all of these issues would be addressed as part of the RFP. The BOS is currently just identifying how many cameras they would need so that they can properly specify this and a system in the RFP.

Dennis asks if he could work with LT Merced to recreate the list that was done. LT Merced states that she has the list of the numbers of cameras, but does not have the locations. Dennis states he would like to narrow down the camera locations because he had noticed that the bids had a "considerable cost impact depending on where the cameras were located," noting there are a lot of considerations on how the cameras will run that affect the costs. He reiterates that bidders should review all the proposed cameras and their locations and the BOS should receive three (3) bids that match.

Shawn expresses his concern that the Highway buildings are covered. He notes that there are new areas and new equipment that needs to be protected. Jim Seaver confirms that he spoke with someone and discussed the number of cameras that he would need and where they needed to be located. There were no other comments on the subject, so Shawn closes the discussion.

Police Dept Computer System Upgrades: Dennis explains that that part of the Police Depts. computer system upgrade project to the MS Azure cloud must be CJIS (Criminal Justice Information System) compliant. Based on this compliance requirement, the Police Depts. online domain (townofdanville.org) must be different and stand-alone from the rest of the Town's domains. The Police Dept. will need to get a new domain. Dennis explains that one of the discussions that the Police Dept needs to have is if they want to move to a .gov domain. Dennis notes that there are fewer restrictions on that domain now and it is much easier to get a .gov domain.

Dennis states that his major concern is this required change will "hit us (the Town) financially on some level because everything will need to be changed: business cards, letterhead, e-mails, anything from the Police Dept. with .org will all have to change." LT confirms that RMON would handle all the digital and electronic changes, but all the physical "stuff" including the painted addresses on the cruisers, has to be handled by the Town.

Dennis explains that he wanted to let the BOS know this because these are unanticipated expenses. Chief Parsons asks what the timeline is. Dennis states the project has already been started and that he has asked RMON to do as much as possible before asking the Police Dept. to make the domain change. Dennis notes that the Town has control over when the project is finished. Dennis states that he recommends that the Police Dept. doesn't change over to their new domain until everything else is changed.

Chief Parsons expresses his concern with the department's list of e-mail contacts, noting that is an extensive list. Dennis explains that RMON can set up forwarding for six months, or longer if needed. He states the Police Dept. will want to put a note on their e-mail regarding the change so that anyone they e-mail will have an opportunity to update the new contact information. Chief Parsons asks what the Police Dept. should choose as their new domain name. Dennis explains that is up to the department. The only criteria are that the Police Dept. will need to determine if they want .org, .com, or .gov.

Shawn asks what is forcing this level of change. Dennis states that RMON explains that it is a relatively recent (18 months-2 years) required update to CJIS security guidelines. If the Police Dept. is running an MS Azure cloud, they need to abide by these CJIS security protocols. Dennis explains that the Town can choose to not separate the domains and Microsoft will still allow the Police Dept. to run from the Azure cloud, but if something goes wrong from the CJIS standpoint, such as unauthorized access, etc. the Town will not be able to hold anyone accountable. Dennis states he believes the change is easy enough for the Town to not take that risk. He understands the Police Dept's. concerns, but notes the issue is a larger concern with RMON for separate domains and maintaining CJIS security guidelines.

Sheila confirms that this is for security upgrades and asks about the costs of the project. Dennis explains the project was already approved several meetings ago.^{iv} Dennis reiterates that the costs of the project were already approved and the project was started. He notes the additional costs are all the "paper stuff." Mr. Springer clarifies that the process is "just like changing your address." Stacie O'Connor asks if RMON is the only company that is upgrading to CJIS compliance. Dennis explains that any company following CJIS security protocols would have to update their police departments' (technology). Ms. O'Connor expresses her concern that the costs are feasible. Dennis explains that this is his reason to bring up the discussion because he doesn't know how many places these changes need to be made. Ms. O'Connor asks who is mandating these changes. LT Merced explains that it is CJIS (Criminal Justice Information System) the security level system for the federal government that is mandating these changes. Ms. O'Connor clarifies that this mandate is coming from a government agency. Dennis explains that CJIS has the security oversight of all the criminal justice systems. MS Azure cloud hosts the technology that the Police Dept. uses and they are abiding by the CJIS mandates. LT Merced explains the Police Dept. is already following other mandates from CJIS.

Dennis states that he started the discussion so the Police Dept. could start figuring out a list of what needs to be changed. Chief Parsons explains that most of the Police Depts. documents are stored electronically, so they can change them as they are used. There are very few paper documents that will need to be changed. Dennis confirms the Police Dept. would need new business cards and that could be a major expense to the Town. There is a discussion and determination that this would not be an expensive change. Mr. Ward clarifies that all the other Police Depts have to make these changes as well. Ms. O'Connor notes that this is true, or they are already CJS compliant.

Sheila notes that these costs, including the computer upgrade because it involves cyber-security, could come from the ARPA funds so that they don't have to come from the taxpayers. Dennis asks if the costs of the upgrade can come from the ARPA funds even though the project is already approved. Sheila states that she will check on that. Dennis agrees that it would save the Town the costs of the upgrade project. Sheila confirms that Dennis had three (3) bids for the project. Dennis explains that they did not bid the project out because RMON is their current IT provider. Sheila notes that the BOS can provide a letter to ARPA explaining why they used RMON without bidding out the project. There is a discussion regarding paying RMON out of the ARPA funds. Sheila also notes that the Town has received the second half of the ARPA grant and now has the full amount of the grant funds available.

Dennis reiterates that he started the discussion of the domain issue because he was concerned about unforeseen costs of the upgrade mandate. Chief Parsons states that the Police Dept. will develop a domain name and move forward with the changes. Shawn suggests that they choose something that can be used consistently across other Town departments such as the Fire Dept. in case future changes are necessary. Dennis agrees. He notes the only delay in changing the domain name would be if the Police Dept. decides to use .gov. He explains that will take 20-30 days to be approved. Ms. Woodside notes there are "Danville's" in forty (40) states. Dennis states that he knows of thirteen (13) "Danville's" in the world. There is one in Canada and the other twelve (12) are in the US. Dennis suggests that the Police Dept. consider using .gov because it is an agency of a municipality. Chief Parsons asks Dennis to take the lead in determining the new domain name. Dennis agrees to do this. Ms. Tracy states that most of the towns that she deals with have domains with .gov. Dennis states that .gov lends credence to the Town, it is more official. He will also research what .gov would be for the other Town departments for any future integration of their domains.

ARPA Grant Updates: Sheila reminds the public that ARPA stands for the American Rescue Plan Act. The Town received a check for the second half of the grant on July 29, 2022 and has now received the full amount of the grant. The Town did not receive any extra funds from the grant. The total amount of the ARPA grant is \$476,966 and all of these funds are now in the ARPA account. Shawn reminds the BOS that they have already earmarked funds for the Fire Dept. radios and the scanning/digitizing Town records projects. He confirms with Kathy Beattie, the Town Treasurer that the ARPA funds have been kept in a separate account so that expenditures from the ARPA funds can be tracked.

Police Department Radio Upgrade: Chief Parsons states that he spoke with the Motorola representative regarding upgrading the radios for the Police Dept. using ARPA funds. He notes that he had originally also reached out to Kenwood, the same company that the Fire Dept and the Highway Dept were using for their radios. Chief Parsons notes that he had spoken with Tobias, who provides the radio maintenance for Rockingham County Dispatch and Tobias had discouraged him from using Kenwood radios. He had explained that Rockingham County deals with Motorola radios and that line of radio is compliant with the Rockingham County Dispatch console. Tobias had also noted that mixing different brands of radios can cause issues. Chief Parsons states that he had asked Motorola to quote him a price for ten (10) radios.

Shawn asks what kinds of upgrades are made to radios that require them to be replaced so often. He states that he understands that older radios need access to parts, but expresses his concern that radios become obsolete so frequently and are no longer supported by dispatch infrastructure.

Steve states that he has had more issues with Motorola and that is why he uses Kenwood radios. He explains that Motorola uses "planned obsolescence." He explains that after 9/11, the State gave out money to upgrade communications. He had Motorola radios in his trucks when Motorola announced that it would no longer support those radios with replacement parts, so the Fire Dept. would have to buy new radios because they could no longer just fix the ones they had. Shawn notes that this would also require the purchase of a whole new system for the

new radios to work on. Steve notes that he is currently replacing all his portable radios with thirty (30) new ones, including programming them, microphones, chargers, and everything. He states that in his experience, Motorola radios are three (3) times the costs of the Kenwood radios, and the Fire Dept. has had the same local vendor for the Kenwood radios for thirty (30) years.

LT Merced states that one reason the Police Dept. has chosen Motorola radios over the Kenwood radios is that she has been told that when Kenwood Radios are dropped, “they are out ten (10) seconds” before they reboot. She explains that this is a safety risk that the department can’t take, and she knows that the Motorola radios stay on if they are dropped. Steve asks her if that has been proven. LT Merced states that she is not willing to take that risk. There is discussion among the BOS and the public regarding the difference in the radios. LT Merced notes that she also found out the Fire Dept. radios batteries are designed to endure higher heat levels. Steve explains that their radios are “intrinsically safe” so the microphones don’t cause sparks in a hazardous environment. He notes that he has never seen a portable radio stop working due to overheating. LT Merced asks if Kenwood radios have been “historically built for fire.” LT Merced explains that she is depending on a certain level of reliance from the salesperson because there are certain risks that she is not going to jeopardize.

Dennis explains his experience on a professional level and that every manufacturer runs their devices through tests called IP levels. Different levels are certified for different fields such as police, fire, hospitals, etc. Dennis states that the reason for continual upgrades is that the major manufacturers of radios own 90% of the industry and that “departments are a captured audience.” He agrees with Steve that it is “planned obsolescence” and that new models offer more powerful antennas, more channels, more encryption, etc. Dennis explains that with “planned obsolescence” the radio manufacturers drop their support and departments can’t live without that support. Shawn confirms that this means the agencies are being forced to upgrade their radio equipment. Dennis agrees.

Shawn explains to Chief Parsons that he will need three (3) bids for the new radios. Chief Parsons explains that the Police Dept. goes straight to Motorola manufacturing for their radios. There are no distributors involved, so there is no cost competition. The only choice that the Police Dept. can make is what vendor they will use to program and service the radios. Sheila explains that in the Police Dept. situation, they can provide the BOS with a written letter outlining the reason that they cannot get three (3) bids because the purchase of the radios is made directly from the manufacturer. She clarifies that ARPA requires three (3) bids because that is the Town’s bidding process/policy. Steve explains that all three (3) of his bids were for Kenwood radios but from different vendors. He purchases his radios from a distributor/service agent, not directly from Kenwood. Dennis explains the Police Dept. just needs to justify its purchase process and that they are using Motorola radios because that equipment is compatible with everything else the system historically has. Chief Parsons confirms that the Police Dept. also has a long relationship with their service vendor.

Chief Parsons provides a copy of the quote for the Motorola radios to the BOS for review. Dennis notes that the bulk of the costs is for portable radios. LT Merced explains that all the radios in the Police Dept. vehicles are Motorolas. Dennis notes this compatibility is important. He asks if the Police Dept. will get credit for the old radios. Chief Parsons explains that is not the case, the old radios are kept for salvage.

Steve asks how many staff are on the Police Dept. Chief Parsons notes that currently, the department has four (4) full-time officers and one (1) part-time officer. His FY2022 budget was for six (6) full-time and two (2) part-time officers and notes that he needs to also address this issue tonight because he may need to extend his roster. Steve confirms that a separate radio is assigned to each officer. LT Merced notes that the Police Dept. also needs to have at least one (1) spare radio for service. She explains that Rockingham Dispatch has the ability to assign a radio to each officer so that they can know who is transmitting. There is a brief discussion of how officers are identified by their radio transmissions. Sheila motions to accept the quote from the Police Dept. for new Motorola radios for \$39,881.30 (rounded to \$39,882). Second by Dottie. Vote is unanimous (5-0).

Shawn asks Kim to keep a “running tab” on BOS-approved ARPA expenditures. LT Merced confirms that the Police Dept. will need to provide a letter regarding the reasons why they did not use three (3) bids. Dennis explains that Sheila should have a template for the letter in the ARPA documentation.

Mr. Springer asks Sheila what kinds of things the ARPA grant can be used for. Sheila explains that ARPA funds can be used for such things as infrastructure, emergency response, public health impacts, negative economic impacts of COVID-19, replace lost public-sector revenue, premium pay for essential workers, and investments in water, sewer, and broadband infrastructure. Dennis notes that the grant has a lot of emphasis on water, sewer, and water run-off (stormwater management). Sheila explains that the BOS is trying to use the funds for things the Town needs the most. She notes that one priority was to digitize the Town's records.

Mr. Springer explains that "this helps him" because 5-6 years ago, Conservation was working with the Fire Dept. to install a cement cistern in an area where there is nothing. He states that they know how to get water to the cistern and how to make it self-filling and not freeze over. Mr. Springer confirms with Steve that ARPA funds could be used for this project. Dennis suggests that Mr. Springer bring a plan back to the BOS for review and consideration.

Steve states that it is the BOS' responsibility to prioritize how the ARPA funds are spent. He reminds the BOS that when the Town first received the ARPA grant, the BOS reached out to every department requesting proposals for those funds. Steve notes that he agrees with Sheila that the motivation is to save taxpayer dollars on projects the BOS knows that it needs, that will benefit the Town and will not cost the Town money.

Police Dept. Staffing Request: Chief Parsons explains that the Police Dept. currently has four (4) full-time and one (1) part-time officer. He notes that he has been short two (2) full-time officers for a while, but has continued to provide 24-hour coverage with a small staff. He notes that it is not uncommon for his officers to do 16-hour shifts, or work 7-days a week to provide this coverage. Chief Parsons expresses his concern that his staff is "getting weary." He explains that many departments are looking for officers. He states that recently he sent out thirty-five (35) letters to the Great Bay Police Alliance to candidates that had tested and were actively looking for jobs in law enforcement. He only received one (1) response to those letters. Chief Parsons states that he believes this is because there are so many choices these candidates have because so many police departments are hiring.

LT Merced notes that "years back" the list had "hundreds of people trying to get into law enforcement." The thirty-five (35) letters that Chief Parsons had sent out were from a list of only forty-five (45) candidates. She explains that the letters followed the Police Dept. policies on test scores, etc. Dennis notes that radio ads for open law enforcement positions were offering sign-on bonuses. Sheila notes that even with that incentive, no one appears to be applying for these positions as the ads are still running.

Chief Parsons explains that he has reached out to other departments for help and has tried using certified officers on a part-time basis but they are hard to schedule between different departments. The one candidate who responded to his letter has completed the necessary testing and is in the process of finishing their pre-hire work and he is hoping to be able to start that candidate at the end of September. Chief Parsons states that the next Police Academy class will not begin until January 2023 and will last for sixteen (16) weeks, so this candidate will be unavailable until next summer. In the meantime, if someone else leaves the department, they only have to give a two (2)- week notice. Chief Parsons states that 1) he needs to expand his roster so that personnel losses are not so devastating to the department, and 2) he needs to be more creative in recruitment. He reminds the BOS that the current Police Station is not an advantage in recruiting new officers. 3) He needs to be able to retain the officers that he currently has.

Chief Parsons explains that he is suggesting that he offer a sign-on bonus for currently certified officers to see if more will apply and a "retention" bonus for those officers who stay with the department. He is proposing a \$5000 sign-on bonus and a \$5000 retention bonus. Chief Parsons clarifies that the funds for these bonuses will come from the Police Dept. budget, noting that he has the funds to offer these because he doesn't have the staff that he budgeted for. He states that he has only spent 41% of his budget through June, so he believes that these funds are available. Sheila confirms that Chief Parsons is looking for two (2) full-time officers.

Steve states that he staffs his Fire Dept. with part-time firefighters and asks Chief Parsons if he had no interest in part-time police officers. Chief Parsons explains that the Academy is changing how they certify part-time officers and

are in the process of re-structuring the certifications so that part-time officers will not have the same kind of police powers as full-time officers and would not be able to work unless they are partnered with full-time officers. Steve asks if the Police Chiefs are advocating against this. Chief Parsons confirms that they are and notes that this will really affect the small police departments up North. Chief Parsons explains that he is not looking for certified part-time officers, but for certified full-time officers who can work part-time. Steve explains that his per diem staff are all firefighters with other departments. He asks if the issue with the Police Dept. is the pay scale, reminding the BOS that he had to advocate for better pay for his Fire Dept in order to keep his staff.

Chief Parsons states that he does not know where Danville is relative to the pay scale in Rockingham County. Greenland is still working on the wage survey and has told him that they hope to have it ready for the budget season. Chief Parsons does note that other departments may have better benefits such as being able to carry over vacation time, etc. He emphasizes that a new Police station will make a big difference (in attracting new officers.)

Steve states that he believes the Town would be attractive to retaining staff if the Police Dept. could find officers in the age range of 30-40 years old that “doesn’t want the big city life and is not coming here as a stepping stone but is coming here (to Danville), get paid well and do their retirement.” Steve explains his viewpoint that the younger officers want to go to Manchester, Nashua, and Salem for “all the action.” Sheila agrees.

LT Merced disagrees with Steve’s assessment. She notes that she started in Danville at twenty-two (22) and has been in Danville for nine (9) years. She states that she believes the issues are more “dynamic.” Shawn notes that he has seen officers leave for the larger cities and finds the job riskier than they anticipated. LT Merced states that people get into law enforcement for different reasons. There is a discussion of what officers might be looking for; action, drug enforcement, etc. and that is not what Danville offers.

Dennis asks if the \$5000 bonus that Chief Parsons is proposing is competitive with what other departments are offering. LT Merced states that it is low compared to other departments. Chief Parsons agrees and explains that he is using that amount as his starting point because he knows that he can work with that amount in his existing budget. LT Merced notes that the highest bonuses she’s seen have been \$15,000. Chief Parsons states that he doesn’t want to go that far and have to ask the Town for additional money, that he wants to try his proposal first. Shawn confirms that the officer must already be certified. LT Merced notes the bonuses are not paid upfront but are paid out over time. Sheila asks if the towns offering the higher bonuses also have higher salaries. LT Merced states that she could not confirm that.

Steve states that he agrees with the idea of a retention bonus. He explains that the Fire Dept. has “longevity pay.” It is a .10 increase each year in the hourly rate. Chief Parsons states that he currently has one of the best departments that he has worked with and that his officers “are working their tails off to keep the Town safe, but they are all tired.” The BOS agrees that this is “not good.” Ms. Woodside notes that “no one wants to be a cop today.” Chief Parsons notes his appreciation for the Town’s support, but the Police Dept. still has a job to do and it takes time and effort.

Dennis states that he agrees with Chief Parsons’ proposal for the retention bonus and the sign-on bonus noting that Chief Parsons “has to do something to attract new staff.” He suggests that the retention bonus be higher than the sign-on bonus, noting that the Chief already knows the efforts of his existing staff. Dennis notes that losing someone has far more impact than trying to recruit someone and the money would be better spent to keep the Police Dept’s existing staff happy.

Shawn suggests that the BOS authorize Chief Parsons to offer a \$5000 sign-on bonus and give Chief Parsons a chance to find additional money in his budget to increase his proposed retention bonus and to bring that part of the Chief’s proposal back to the BOS for the next meeting. Steve states that he wants to publicly mention the tremendous job that Officer Jesse did at the recent condo fire. Officer Jesse was the first one at the scene and he made sure that everyone was out of each condo unit. He did a great job assisting the Fire Dept. Chief Parsons states that he appreciates the recognition, noting that level of service is “pretty common for Jesse,” but he will be sure to let Officer Jesse know of Steve’s praise.

Chief Parsons asks if he can add the sign-on bonus to the Police Dept's Facebook page in order to generate some interest, noting he will work out the details of how the bonus will be paid later. Sheila asks him if he has used "Indeed" as a recruiting source. Chief Parsons notes that he has tried that website and gets a huge response of irrelevant resumes. Dennis asks if Chief Parsons could use "head hunters". Steve explains that in Police and Fire Depts, it's DIY where Police and Fire Chiefs go to the schools and training programs for recruitment. Dennis explains his concern that there may be applicants out there that aren't on the local Facebook or just don't know about the Town. Sheila asks if Chief Parsons has tried job fairs at Great Bay. Chief Parsons explains that Great Bay tests officer candidates four (4) times a year. LT Merced clarifies that candidates cannot attend the Police Academy unless they have already been hired by a department and are contracted by those towns. There is a brief discussion regarding how the Academy is paid for. Shawn confirms that the consensus of the BOS is for Chief Parsons to offer the sign-on bonus, with a follow-up proposal for a retention bonus.

CivicPlus/CivicReady Proposal: Dennis explains that CivicPlus is the company that the Town uses to design the Town's website layout. He states that he is investigating an add-on package called CivicReady which can be used as an emergency communication tool. It is a "mass notification platform." Dennis compares it to the Code Red program that the Police Dept. currently uses to notify residents. CivicReady is like this, but is updated "for the 21st century." It is a plug-in application that is used internally that gives the townspeople the ability to "opt-in" or sign up to receive communications from the Town via voice calls, texts, e-mails, or any combination of these on many different subjects, not just emergencies and there can be multiple administrators on the platform. Steve gives an example of a Red Flag day from the Fire Dept. that prohibits any outside burning. Any resident who was signed up for Fire Dept. notifications would automatically be notified of this Red Flag day from the Fire Dept. Dennis explains that this platform also provides two-way communication by providing a process for polling residents on different subjects.

Dennis states that when he ran for the BOS, he made a "bid deal" of how the Town communicates with its residents, noting that it was mostly by Facebook and that only a few people actually comment, but many residents watch it without "getting into the fray which is ugly, dirty, and communication goes south in a hurry." Dennis states that he feels Facebook is a "terrible means of communication for anything important, and as he is in charge of the Police Dept. building project, he needs to communicate with the Town regularly about what is going on or where people can go to look at what is going on." Dennis explains that he's "selfishly" looking at a way to have two-way communication with the residents and found this company (CivicPlus) that the Town is already using that offers this communication tool CivicReady. He explains that in this case, he would use this platform as a "micro-site" to post videos, meeting minutes, interviews, and FAQs. Dennis notes that updates are currently communicated by word-of-mouth, or that citizens have to go out and proactively look for the information. With the CivicReady platform, the Town has the ability to provide push notifications to everyone who has chosen to receive updates on the new Police Station. Dennis explains that the platform would allow him to poll or ask questions that the residents can answer, the answers are collected and put into an Excel file that then can then be graphed, etc. Dennis gives the example that if the Police Station Committee was proposing three (3) different locations for the new station if he could get a response from about one-half of the Town's residents on CivicReady, this would be a much better response than having the same few residents responding on Facebook. Dennis states that he feels this would be real feedback that he can post as self-contained dialogue that can be followed.

Dennis notes that CivicReady can also be used internally within and between the Town's departments. He gives the example that there could be a Fire Dept. group made up of Fire Dept. staff. The platform could be used to send out a communication to everyone at the same time, for instance, notifying everyone of an opening on a shift, etc. CivicReady also provides a geospatial feature called "my neighborhood notices" that would allow, for example, the Highway Dept. to draw a circle around a designated neighborhood and send out push notifications for emergencies like downed trees and power lines to everyone in that area who has signed up. Dennis states he believes that "the options of using CivicReady are 'endless' and that for the small cost of the program, it's a no-brainer to have something like this to be able to communicate with the Town."

Sheila states that the Police Dept. already has a reverse 9-1-1 program that allows them to notify the citizens if there is an emergency in Town. Steve states that it only makes calls to landlines. Shawn clarifies that it also makes calls to cell phones, noting that he gets those notices on his cell phone. Ms. O'Connor explains that the program works by

sending emergency notifications out through the Police Dept. Dennis asks if this is a program that he can use. Sheila explains that the notices have to go through the Police Dept. Dennis explains that CivicReady is different because it allows anyone who has something that needs to be communicated to the Town the ability to send out their information. Ms. O'Connor expresses her concern with how much the residents would participate in the platform, noting how difficult it is to get them to attend the BOS meetings, public hearings, etc. She notes that all these meetings are posted and talked about, but few show up to them. She is concerned that only a few people would sign up for the CivicReady program. Sheila notes that the *Carriage Town News* is delivered to everyone's house and that is a way of communicating with the residents. Dennis notes that Ms. O'Connor's concerns are exactly his point for recommending this program and disagrees with Ms. O'Connor's concern that the residents would not sign up for it.

Dennis asks the BOS to review the information and the quote for the CivicReady program. He notes that it also qualifies for ARPA funds. The initial cost is \$4000 with a two (2) year annual renewal rate of \$4200. There is an animated discussion about funding the proposal between Sheila and Dennis. Ms. O'Connor reiterates that the reverse 9-1-1 program can only be used by the Police Dept. Dennis notes that the CivicReady program can be used by every department in Town.

Steve states that he believes the proposal makes sense, noting that Facebook has a bunch of "keyboard warriors" and it's the same people who don't come to the Town's meetings. He asks Dennis to ask questions regarding the three (3) proposed sites for the new Police station and the associated costs so that the residents can make an intelligent decision when they are voting on the Warrant Article. Steve reiterates that he believes the \$4000 cost of the program is "money well spent."

Dennis explains that the program needs to be advertised adequately so that residents understand that they can be pro-actively contacted about the issues and subjects that they are interested in. Shawn states that he sees the merits of the program. He notes the BOS has a growing e-mail list of residents who want to get the BOS agendas and this has become a maintenance issue for the office staff. With CivicReady, this process becomes "self-administered" as residents can sign up and automatically receive the agendas. Shawn suggests this could also replace the current Code Red that is in place. Dennis explains that the costs of CivicReady are based on the Town's size, so there is no limit to how many calls or messages are sent out. Shawn explains that the current Code Red program has a very extensive database developed from landlines, and cell numbers and that it is very easy for any resident to add themselves to the program. Dennis suggests there may be a possibility of syncing those numbers with the CivicReady platform for a "seamless integration" for emergency notifications.

Dennis gives an example of this year's chaos that ensued with the Warrant Articles for the zoning changes in several of the Town's neighborhoods when those residents "suddenly" realized what was happening, but hadn't paid attention to any of the posted meetings and public hearings. He states that he believes the Town should continue to try to make getting information easier for the residents.

Dennis further explains CivicReady with an example of residents signing up for "neighborhood information" or for the specific geographic area where they live. If there was suddenly a topic being discussed in one of the Town's boards or committees that was about those residents' area, and, as most often happens, those residents are not paying attention to it, those residents would be proactively notified that this discussion was happening. Dennis reiterates that he does not believe it would hurt to try the new program.

Kim explains that looking back at the zoning Warrant Articles and the way they were written in prior years, that having a Warrant Article refer back to 1995, changing just one word could have changed the meaning of that Warrant Article, and if you don't look back at the original Warrant Article, you don't know what you're saying "yes" or "no" to unless you're at a meeting. Dennis explains that the Warrant Article could be posted on CivicReady- both the old one and the new one for residents to see and compare. Dennis reassures Kim that setting up CivicReady is simple, it's only a Word file. Sheila states that not everyone has a computer. Dottie asks the BOS to move on from this discussion. Shawn requests that this issue be put on the next meeting's agenda.

III. Old/New Business

Signature File: The BOS review and sign the payroll and pay warrants in the Signature File. They also review and sign a Home Occupation Application.

Stage Coach Stop Inspection: Dottie states that the Heritage Commission completed the annual inspection of the Stage Coach Stop this past Saturday (August 6, 2022). They found possible evidence of carpenter ants and will be getting a quote from the company that addressed that issue at the Olde Meeting House last year. She notes the BOS will be getting a copy of that inspection report after the next Heritage Commission meeting.

Minutes: Shawn confirms with Kim that the correct minutes that the BOS are reviewing are the minutes from the July 25, 2022 BOS public meeting, not the July 11, 2022 BOS meeting as noted on the agenda.

Sharon Griffin Woodside asks to speak stating that she has an issue to discuss with Dennis in particular. She states that in May, she was asked to provide a private telephone number and a private e-mail to members of the Recreation Committee (of which she is the Chair). Ms. Woodside vehemently declined that request. She states that Dennis became involved and she has five (5) pages of e-mails stating that “this will not be tolerated.... You will be notified of our opinion of what our options are in these circumstances.” Ms. Woodside states that she wants to tell the BOS again that she will not provide that information.

Shawn asks Ms. Woodside to calm down. Ms. Woodside states that she would not do so. Shawn states that he will not allow Ms. Woodside to “hijack this meeting.” Ms. Woodside states that Dennis “got the shaft the other day because he doesn’t know the whole story.” She states that he thought all “She” (Chris Tracy) wanted was the names of the committee members, but she also wanted the private phone numbers and e-mails of those members.

Kim explains that this information is part of the Committee lists that Ms. Tracy keeps to track all of the members of the various Town boards and committees. Dennis confirms that these members are appointed. Ms. Woodside disagrees and states that she is “accepted as a volunteer.” Dennis reiterates that she is appointed and as an appointed official when you sign up, you give the Town your contact information. He states that “as a Town Official, that information is not private to him.” Ms. Woodside states that she is not a Town Official, but a volunteer. Dennis explains that “if you are appointed, you are a Town Official” and suggests that “she learn her role.” Ms. Woodside asks if he understands his (role). There is further discussion between Dennis and Ms. Woodside. Ms. Woodside reiterates that “she’s (Ms. Tracy) not going to get my private phone and the only thing on her (Ms. Tracy’s) list is my (Ms. Woodside’s) name.” Kim tries to explain again that this is part of the process. Ms. Woodside states that the Town has never had contact information before, only the names of the committee members.

Ms. Woodside asks why Kim is getting her e-mails. Kim explains that the Town Administrator has historically served as the Vice-Chair of the Recreation Committee. There is further discussion between Kim and Ms. Woodside. Kim and Shawn explain to Ms. Woodside that she is being combative. Ms. Woodside states that she is angry. Shawn suggests that if the conversation does not calm down, the discussion is done. He asks Ms. Woodside to be quiet so that the BOS could continue the meeting. Ms. Woodside continues to argue. Shawn states that he would ask the Police Dept. to escort her from the meeting. Ms. Woodside states that “they please try that” and that “you guys are a joke” as she leaves the meeting.

Shawn returns to request that the BOS review the minutes for the July 25, 2022 BOS public meeting. Dottie notes that there is a notation that the BOS needs to vote to accept the July 11, 2022 BOS public minutes as amended. There is discussion among the board if the July 11, 2022 minutes were actually approved at the July 25, 2022 meeting as there were several other votes on those minutes. Shawn confirms they are discussing the minutes' lines #292-301, noting that he was absent at the July 25, 2022 meeting. He motions to approve and/or re-ratify the July 11, 2022 BOS public minutes as amended and reflected in the July 25, 2022 BOS public minutes. Second by Dottie. Vote is 4-yes, 0-no, 1 abstention (4-0-1). Shawn abstains due to his absence from that meeting.

Dottie motions to approve the July 25, 2022 BOS public minutes as written. Second by Sheila. Vote is 4-yes, 0-no, 1-abstention (4-0-1). Shawn abstains due to his absence from that meeting.

Non-Public Minutes: The BOS review the minutes for the July 25, 2022 BOS Non-Public session under NH RSA 91-A 3:II (a). Sheila motions to approve these minutes as written. Second by Dottie. Vote is 3-yes, 0-no, 2-abstentions (3-0-2). Shawn and Steve abstain due to their absences from the Non-Public session.

Shawn reads the Town Announcements listed below. He adds that the Fall Bulk Pick-up has been scheduled for Saturday, October 25. The sign-up forms are on the Town website and available in the foyer of the Town Hall. Dottie asks to add the Olde Home Day Fireworks on Saturday, August 27 at the Colby Pond Field at dusk.

IV. Town Announcements

Calendar

- ✚ August 22-Monday: Board of Selectmen's Meeting- 7:00 PM at the Town Hall
- ✚ August 26- Friday: Olde Home Days- Movie Night- Sing 2- movie starts at dusk.
- ✚ August 27- Saturday: Olde Home Days- Variety of activities TBD
- ✚ August 27- Saturday: Olde Home Days- Fireworks at Colby Pond Field- at dusk
- ✚ August 28- Sunday: Olde Home Days: Crafter & Vendor Fair 8:00 AM- 4:00 PM.
Sponsored by the Danville Police Association
- ✚ August 28- Sunday: Olde Home Days- Boy Scouts Raising of the Flag at the Olde Meeting House at 8:30 AM with a Religious Service immediately following
- ✚ August 28- Sunday: Olde Home Days- Little Red Schoolhouse, Stage Coach Stop, and the Olde Meeting House will be open for visitors from 11:00 AM – 1:00 PM.
- ✚ October 25- Saturday: Fall Bulk Pick-up. 7:00 AM Sign-up Forms are available on the Town website (www.townofdanville.org). Printed forms can be picked up in the foyer at Town Hall.

As there are no further items to discuss Shawn notes there is a need for a Non-Public session. Sheila motions to go into Non-Public Session under NH RSA 91-A 3:II (a) and (c). Second by Dottie. Roll call vote: Shawn- yes, Steve- yes, Sheila-yes, Dottie-yes, Dennis- yes.

The public session of the BOS meeting ends at 9:15 PM

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie

ⁱ State of New Hampshire *NH RSA TITLE XX- TRANSPORTATION CHAPTER 231-A MUNICIPAL TRAILS. Section 231-A:5 Acquisition of New Trails.*

I. Municipalities shall not use the power of eminent domain to establish trails.

II. A class A or B trail may be established by the local legislative body or its designee over any land previously acquired by the municipality, including land acquired by the conservation commission pursuant to RSA 36-A:4, or town forests established pursuant to RSA 31:110, unless the establishment of such trail would violate any right or interest reserved or retained by a prior grantor or held by a third party.

III. The local legislative body or its designee may acquire, by dedication and acceptance or by gift, purchase, grant or devise:

(a) Any class A or B trail, subject to such public trail use restrictions as may be imposed by deed by the owner or grantor; or
(b) Any lesser interest in land for trail purposes, including but not limited to a revocable easement, revocable license, lease or easement of finite duration, or conservation restriction, subject to such public trail use restrictions and such reserved rights as may be imposed by or agreed upon with the owner or grantor.

IV. A properly established conservation commission may utilize RSA 36-A:4 for the acquisition of trails.

Online at www.gencourt.state.nh.us/rsa/html. August 8, 2022

ⁱⁱ State of New Hampshire *NH RSA TITLE XX TRANSPORTATION CHAPTER 231-A MUNICIPAL TRAILS Section 231-A:4 Public Trail Use Restrictions.* – In this chapter "public trail use restrictions" means any restrictions upon use of a trail by the general public. Such restrictions may be imposed by a landowner as a condition of grant or dedication of a trail acquired under RSA 231-A:5, or

by vote of the local legislative body or its designee at or subsequent to the time the trail is established, or by the local governing body under RSA 41:11. Such restrictions may include, but are not limited to, prohibition of motor vehicles, prohibition of wheeled vehicles, prohibition of off highway recreational vehicles, or restriction to specified modes of travel such as horse, bicycle, or foot. Such restrictions, if posted using legible signs at entrances to the trail from public highways, or at any property boundaries where new or different restrictions become applicable, shall be enforceable in the same manner as traffic violations as set forth in RSA 265. Any person violating such restrictions shall be guilty of a violation. Online at www.gencourt.state.nh.us/rsa/html. August 8, 2022

iii See Attached draft Forestry Minutes from August 8, 2022

iv **Technology Firewall:** Kim explains that not all the BOS members were included when the information on these proposals was distributed. Dennis states that he will explain and discuss this with the BOS.

Dennis explains that the Town has received a proposal to upgrade the technology firewall at the Police Dept. The manufacturer of the firewall has provided the price of two different models of this firewall and the proposal also includes cost of labor for the installation. Dennis notes that he has a couple of questions that he would like answered. 1) In their estimate for the replacement of the current firewall, RMON has stated the reason for the replacement is that the current firewall is not CJIS compliant. Dennis explains that he wants to better understand what that means. He notes that his understanding of CJIS compliancy is that it does not mandate any certain vendors, but rather provides guidelines for network parameters. 2) Dennis states that he wants to understand what the Town is currently not doing and how a new product would change that. He reiterates that CJIS compliance is not a “product specific thing and that he is confused at the reasoning of the proposal and wants to better understand what is driving the upgrade request.” He notes that he does understand that the Town’s hardware is older and probably needs to be replaced, but wants a better understanding than what RMON has given him. He has asked to meet with Crystal, RMON’s Customer Success Manager in person, to discuss this issue as well as some wireless issues at the Police Dept. That meeting has been scheduled for next Tuesday, June 7, 2022 at the Town Hall. The consensus of the BOS is to table further discussion until the next meeting so that Dennis can provide more information on this issue. Town of Danville NH Board of Selectmen’s Minutes. May 31, 2022. Online at www.townofdanville.org. August 8, 2022.