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**Town of Danville  
Board of Selectmen  
Public Minutes  
May 13, 2013  
7:00 PM**

Selectmen Present: Shawn O'Neil, Chris Giordano, Michelle Cooper, Russell Harding  
Excused Absence: Annemarie Inman

Others present: Patricia Shogren – Selectmen's Administrator, Jim Daley, Beth Caillouette, Bruce Caillouette, John Hughes, Macy, Elizabeth – Girl Scout representatives

Attendees took a moment of silence for our troops who put themselves in harm's way then stood for the pledge of allegiance.

**I. Delegate Session**

Danville Girl Scouts are earning their Bronze Badge and asked if the Selectmen would support a garden on town land for the produce to go to the food pantry at St. Anne's. The Selectmen supported the project and locations such as the newly purchased Sanborn property and the land near the Safety Complex were discussed. Due to the expediency of the project for planting and the need for watering, the Scouts will investigate the property closer to the Safety Complex. John Hughes will be the contact for the project.

Peter Olsen presented the Board with a home business license request. Vice-chair Giordano reviewed the criteria required to meet zoning and Mr. Olsen met all the required elements. Vice-chair Giordano made the motion, seconded by Selectman Harding, to approve the business application for C & O Tack and Leather, LLC. Motion passed. Selectman Cooper abstained.

**II. Building Inspection fees – Jim Daley**

Jim distributed an area comparison on comparable community rates and outlined the varied functions performed as Building Inspector and for code enforcement. The Selectmen agreed with his proposed updates to the current rate schedule. Jim stated he would contact the other inspectors and verify rates. These will be incorporated into Policy #2-1 Contractor Permits and Fees and distributed to the Board for review.

**III. Signature File**

Beth and Bruce Caillouette discussed the draft letter of comments and questions for the Stormwater Permit and it was decided to sign the letter, have it scanned, and Beth will email it to EPA if confirmation of the August extension is not received by Wednesday evening.

Beth mentioned a meeting on Thursday addressing the Great Bay nitrogen non-point source study to be held on Thursday, 10:00am to 12:00pm at Pease in Portsmouth. The Selectmen asked if Carsten was not attending for Bruce to attend.

Selectmen Harding asked Bruce to inspect the beaver pipes and Bruce stated he had cleared it about six weeks ago but did see it was filling again and he would take care of it.

Selectmen signed:

Policy #3-4 Fixed Assets

Supplemental Tax Warrant for IW-80

Chairman O'Neil noted Selectman Cooper's questioning of the abatement for IW-80 that resulted in correcting a past mistake in property classification and thanked her for her diligence.

Vice-chair Giordano made the motion, seconded by Selectman Harding, to appoint Phil Emilio III and Carsten Springer to the Rockingham Planning Commission (RPC) and George Manos as alternate. Motion passed and the appointment was signed.

The Vendor and Payroll warrant were held to be signed in the morning after the correction of two checks was confirmed for Dragon Mosquito and Mosquito Squad.

Vice-chair Giordano made the motion, seconded by Selectmen Harding, to accept the May 6, 2013 Minutes as written. Motion passed. Selectman Cooper abstained.

V. Old/New Business

Vice-chair Giordano made the motion, seconded by Selectman Harding, to authorize the Treasurer to deposit the LCHIP incentive check for \$200.00 to the Heritage Fund. Motion passed unanimously.

Chairman O'Neil read the announcements.

At 8:30 PM, Vice-chair Giordano made the motion, seconded by Selectman Harding, to adjourn. Motion passed.

Respectfully submitted,

Patricia Shogren  
Selectmen's Administrator