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Town of Danville  
Board of Selectmen  
Monday, October 11, 2021  
7:00 PM

7:00 PM

Meeting is Video-Recorded

Selectmen Present: Shawn O'Neil, Chair; Steve Woitkun, Vice-Chair; and Scott Borucki  
Absent and excused: Sheila Johannesen, Dottie Billbrough

Others Present: Kimberly Burnham, Selectmen Administrator; Barry Hantman, Camera Operator, Chair, Planning Board, Chair, Cable Committee, Town Moderator; Carston Springer, Chair, Conservation Commission, Chair, Forestry Committee; Robert Loree, Conservation Commission, Forestry Committee, Danville Long Pond Protective Association; Amy Burie, Danville Long Pond Protective Association

Shawn called the meeting to order at 7:00 PM and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

**I. Delegates**

Shawn asks if there are any members of the public not on the agenda who wish to address the BOS. No members of the public ask to speak. Shawn closes the Delegate session at 7:02 PM

**II. Agenda**

**Impact Fee Fund:** Shawn states that the Impact Fee account has been broken down as previously requested and the School, Police, and Fire portions of the impact fees have been separated. Shawn asks Mr. Hantman to confirm what the Fire Dept. impact fees can be used for. Mr. Hantman explains that it is his understanding that the Public Safety Impact fees can be used for anything to do with the Police and/or Fire Dept. Steve confirms that this includes vehicles and facilities. Shawn states he believes the impact fees can be used on anything that is "capital". Scott expresses his concern with how big the category "capital" is and notes how it is separated from other expenses in businesses. Mr. Hantman reminds the BOS that capital expenditures are spelled out in the Master Plan and that the impact fees cannot be used for salaries. Shawn confirms that impact fees cannot be used for normal operating expenses. Mr. Hantman notes that they can be used for any major costs and the BOS has the authority to grant those expenditures as they do for the school.

**ARPA Grant Proposals:** Shawn notes that the BOS received all the submitted proposals last week. He states that he has reviewed some of them over the week and there are different priorities. Shawn states that he personally believes in the sentiment from the BOS that the Town employees are one of the Town's most valuable assets, and that he wants to address that as a separate topic. He states that he likes the suggestions that were put forward, and the one that resonated most with him was the suggestion that the BOS put a dollar amount on the "merit pay" issue and that would become the "pool of funds" for that proposal and would be divided up among the employees accordingly. Shawn explains that he feels this would be the fairest approach because the BOS would determine what the dollar amount for "merit pay" will be; rather than trying to figure out a dollar amount per hour per employee and coming up with a total later. His concern with the latter approach is not knowing how much of the grant would need to be used to cover "merit pay".

Shawn also notes that the scanning and digitizing Town records proposal is very important. He explains that it will free up space while keeping the records safe and intact. He expresses his long-time concern that if there was ever

a fire in the Town Hall there would be a great loss of Danville's history. He would feel more comfortable knowing the records have been preserved and digitized with back-ups made.

Mr. Hantman asks if the Town looked at scanning any of the Planning Board records. He notes that the Planning Board has a great amount of information that is only stored in the Town Hall and he would love to see that digitized. Shawn agrees and would like to include those records. Mr. Hantman states that he knows the Planning Board did not do anything about getting a proposal for the costs of doing their records and is not aware if Gail did.

Kim explains that Mr. Becker was given a tour of each office and gave an estimated figure based on what was in Assessing, Planning, and Tax. It was \$12,991.50 just for that portion of records. Shawn suggests that Mr. Hantman talks to Gail and if the Planning Board records were not included, to follow up and get a quote on those costs and include them in the proposal. He asks Mr. Hantman what kinds of records the Planning Board would like to include. Mr. Hantman notes that one cabinet contains all the plot plans (oversize) and another holds all the old applications. Kim states those cabinets were mentioned in the estimate. She states the only things that Mr. Becker wasn't taking were the old files stored upstairs and downstairs. She confirms that Mr. Becker looked at all their offices, files, the cabinets in the back, and other cabinets that were included in the estimate.

Kim explains there is more to the proposal than just the scanning and digitizing. In the first year, there is "Management on the Go" licensing, training, and system set-up costs for \$56,752. The initial costs to set it up are \$11,200. After the initial set-up, if the Town is scanning less than 100,000 documents, the costs are \$6960 per year. If the Town scanning more than 100,000 documents the costs are \$8760 per year. After the third year, the Town can scan up to 50,000 pieces of paper for \$350 per month. Scott asks if this includes the Police Dept. Kim states that the Police Dept has a totally different set-up. Scott asks Kim for a total of the scanning/digitizing proposal for the Town Hall and the Police Dept.

Shawn states that he would like to get the present records done first and "backfill with prior years' records." He notes that they would need to know the regulations for record retention. Mr. Hantman notes that with Planning Board records there are issues of "needing to know what was approved back then." Shawn explains that he is not supportive of destroying old documents, but is not looking to pay to digitize them. Mr. Hantman suggests that the expense to continue to digitize older documents could be added to future budgets.

Scott asks if the Town would want to shred records after they have been scanned. Shawn explains that would depend on what the records are. Old records (the 1800s, etc.) could be sent to the NH Archives for storage. Shawn explains how the Town's records are rotated, boxed, and stored annually, going "upstairs or downstairs to die." Once those boxes are scanned, they can be shredded. Shawn notes that one of the good things about the project is that it will reduce the paper load in the building and the Town can finally go through the purge process.

Scott asks why the Town hasn't already started scanning Town records. Kim confirms with Shawn that the Town doesn't have a program for that. Scott suggests the Town could "draw a line in the sand" and start scanning from that point on. Shawn explains that would happen once the proposed program is in place. Once something is scanned and uploaded, it would be shredded right off. Shawn notes this would require starting a new process of handling Town documents, but before that happens, they need to know where the record is going.

Steve states that he has been thinking and the BOS has received ARPA proposals from four departments: Town Hall, Police Dept, Fire Dept, and Highway Dept. He suggests the BOS divide the ARPA grant of \$238,000 between the four departments for them to spend on the proposals they wish. Shawn asks what would happen if two departments wanted to digitize and two didn't. Steve states he understands the need for the Town Hall and the Police Dept. to digitize and they could spend their share of the grant money on that project. He notes that would allow each department to decide how to spend their share of the grant on "merit pay." Steve states that he is "aghast" at Sheila's proposal for \$15,000 for a records system for the ACO. He notes that he wonders if this is the IMC program that she was trying to get through the Police Dept. and expresses concern if the program would allow her to look into people's criminal records, noting the ACO should not have that power. Scott agrees that no one outside of the Police Dept. should have that ability. Shawn also agrees.

Shawn states that if the BOS wants to divide the grant up by departments, they would have to look at the Town Clerk and the Tax Collector as separate departments that “have equal weight in the grant distribution”. He notes that the “lion's share of the digitization project would be between the Selectmen, Tax Collector, and Town Clerk.”

Scott asks if there is a timeline for the proposals. Shawn states there is not, but he wants to keep the discussion going. Scott agrees, but questions if the BOS should have a “public night” for the Townspeople to voice their opinion on how the grant should be spent. Shawn and Steve agree. Scott states “there is no such thing as free money. It’s all our money and it belongs to everyone.” He notes that he would not want to guess what the Townspeople feel is the largest priority to them. He states the BOS can’t use the grant to offset taxes which would be the people’s first choice but notes that it does affect taxes in a roundabout way because these are all expenses the Town will need to address at some point. Shawn asks Kim for the availability of the Community Center for next Monday. Kim states that she can make it open. Shawn clarifies that this is not an official “public hearing” and will not require all the notifications that such a hearing requires. Scott agrees explaining this would “essentially be the BOS opening the floor up to people who wish to make a public comment.” Shawn states that is correct.

Shawn confirms the BOS wants to do that in the Community Center for space considerations. Mr. Hantman explains that it would be difficult to stream that meeting live, but he can record it and upload it later. Shawn states the BOS will hold their October 18, 2021 meeting at the Community Center. The discussion of the ARPA grant will be the only agenda item. He notes to Kim the BOS will also address the Signature File as it is a warrant week. Steve expresses his concern that BOS is getting behind on their review of the budgets. Shawn asks Kim if she could move some of the budgets around and have a couple of smaller budgets that could also be reviewed at that meeting. Shawn confirms there is no further discussion on the ARPA grant for tonight.

### III. Budgets


Carsten Springer, Chair of the Conservation Commission and the Forestry Committee asks that it be reflected in the minutes that Long Pond is noted as part of the Conservation Commission budget and he is concerned because it becomes an issue when it comes to Town Warrants. He states that he keeps pressing this point that the Conservation Commission is acting in its advisory role to the BOS and the BOS has asked the Conservation Commission to monitor and work in conjunction with the Danville Long Pond Protective Association. (DLPPA), but they are NOT part of the Conservation Commission’s budget. Mr. Springer reiterates that he is concerned that the Town knows it is not the Conservation Commission that is looking for \$15,000-\$20,000. He states that the DLPPA has been doing an awesome job in the last few years. There is a discussion regarding getting volunteers to step forward and do the work.

**#4619.90- Forestry Committee:** Mr. Springer presented the #4619.90 Forestry budget for \$3210. He notes the budget has decreased from \$4310 in FY2021. Mr. Springer explains that the Forestry Committee needs to work with the Audubon Easement Management plan that is required and has not been attended to for many years. This will result in more mileage, etc. for in-person events. Shawn motions to approve the #4619.90-Forestry budget for \$3210. Second by Steve. Vote is unanimous (3-0).

 **#4619.90- Forestry is approved for \$3210** **Vote is 3-0.**

**#4611.10- Conservation Commission:** Mr. Springer presented the #4611.10 Conservation Commission budget for \$4500. This is \$66 less than FY2021. He notes that the budget does include the approved COLA increase in the salary of the recording secretary. Shawn states that the BOS has been updating the salaries of the other clerks and they should do the same for the Conservation Commission’s recording secretary. Shawn asks Mr. Springer to break out the salary line of the budget. Mr. Springer states that with the COLA increase, the recording secretary’s salary went from \$11.70 per hour to \$12.25 per hour. Shawn explains the BOS is updating the “whole matrix” and clarifies he is asking for the amount per hour and the number of hours so the BOS can move from “X dollars/hour to Y dollars/hour” to increase the budget. Scott asks what the BOS wants to use as the “Y” amount. Kim explains that board clerks average from \$17.94-\$21.81 per hour based on experience. Scott suggests increasing the recording secretary’s wage to \$20 per hour including the COLA. Mr. Springer states that he will check with the recording secretary and bring the new salary line back to the BOS next week. Shawn states that the rest of the budget is fine.

Steve motions to approve the #4611.10 Conservation Commission budget for \$4500. Second by Scott. Vote is unanimous (3-0). This amount will be amended when the recording secretary's salary line is updated.

 **#4611.10- Conservation Commission is approved for \$4500** **Vote is 3-0.**

**#4611.20- Milfoil Control:** This budget is administered by the Danville Long Pond Protective Association (DLPPA). The FY2021 budget was for \$15,000 for milfoil treatment. Mr. Springer explains how difficult it is for the DLPPA and the Town to try to budget within the State's budgeting process and the convoluted situation where there is only one state-approved vendor for some of the DLPPA's activity. Amy Burie representing the DLPPA explains there used to be two vendors, but one of the vendors purchased the other. Ms. Burie states that the DLPPA has been looking for another vendor, but the only other provider for milfoil control is in New Jersey and they would not come up to NH for such a small job.

Mr. Springer states that he is curious if the DLPPA is struggling with the State's budgeting timing. He explains the difficulty of presenting reports to the Town because the DLPPA must present their budget and make decisions before they know what the State will be doing regarding the grants, and that information can be off by two to three months. Shawn notes the State and the Town operate on different fiscal years. Mr. Springer states this issue is artificial and is made worse because there is only one state-approved vendor. Mr. Springer states that he wonders if the DLPPA could find additional vendors, the costs might be one-half of the current costs. Ms. Burie confirms that the DLPPA cannot find another vendor outside of NH. Ms. Burie confirms that when the DLPPA looked for another vendor besides Solitude (the State-approved vendor) the only other vendors were the company from New Jersey and another company in Vermont and neither were interested in coming to NH. Shawn asks if anyone had approached any of the State Representatives. He suggests sending notices to the two State Representatives for Danville informing them of this particular issue. Mr. Springer states he recalls that Chris O'Donnell, another selectman, and himself sat down with the Governor about eight (8) years ago about this subject because the State is claiming jurisdiction of Long Pond due to its size and from there it becomes convoluted. Ms. Burie states that she will work with Kim on the timeline between the Town and State budgets and then the timeline when they can observe the pond and see what is in there.

Shawn expresses concern that the State is down to one (1) vendor and feels the State should be concerned about that as well, noting one vendor means only one bid. He also questions how the State allowed one vendor to purchase the second vendor. He reiterates the need to contact the State and "putting this issue on their radar." Scott states he's not as concerned with one vendor buying another but is concerned the State is not allowing anyone else to offer the services. Mr. Springer explains the issue is not about "not allowing", but is that the DLPPA is asking for grant money and the one vendor is the only vendor approved in the grant program. Ms. Burie reiterates that the DLPPA must use the State-approved vendor to receive the grant. There is only one approved herbicide vendor. Shawn notes the Town has the same issue with Mosquito Control vendors. They must use only the certain ones approved by the State. Scott confirms with Ms. Burie there are no other vendors outside of the "approved" vendor in NH. Ms. Burie states that she checks every year. Scott notes the DLPPA options are limited. Ms. Burie states it is a very specialized service so there are only going to be so many competitors in that market.

Kim asks how much money is received through the grant. Ms. Burie states that it varies and that is part of the convoluted process. The DLPPA does not receive the amount of the grant percentage until March/April of each year and the range of the grant can be 25%-40% of the vendor's bid. She notes that the past couple of years, the State grant has covered 40% of the bid, but the DLPPA will not know if that will be the same until sometime in early 2022. Mr. Springer reiterates the problem is with trying to budget for the grant 4-5 months ahead of knowing what that amount will be. Ms. Burie notes that she came before the BOS tonight to have a conversation with them about what to do about this next year rather than provide a "hard number" for the budget. Shawn notes that "ideally" the BOS would like a "hard number", but understands the predicament of the DLPPA. Ms. Burie offers to give the BOS a "hard number" at the end of their conversation, noting she is "trying to be fair."

Scott confirms with Ms. Burie that last year the DLPPA changed to a milfoil treatment that was supposed to last longer. Ms. Burie confirms that in 2020, the DLPPA battled milfoil with ProcellaCOR, an every-other-year treatment and in 2021 they found no milfoil in the spring survey of Long Pond. She notes that they do not know if there will

be milfoil in 2022 from surviving baby plants or seeds, so treating for milfoil is a question mark. She suggests the DLPPA may want to do another every-other-year treatment with ProcellaCOR or they may not need milfoil treatment. They will not know that until May 2022. The new issue the DLPPA is dealing with is fanwort. Ms. Burie explains the DLPPA found fanwort in 2020 and tried to hand-harvest the plant. That process failed and the plant spread and continued to spread through the spring and summer of 2021 along almost the entire perimeter of Long Pond as well some areas in the middle. The DLPPA has completed two (2) of the three (3) treatments recommended for one year. The recommendation is for the second booster (third treatment) to be done in the early spring of 2022 before the DLPPA starts a 2022 treatment plan. Ms. Burie states that there were divers out on October 6 and they noted that the fanwort was brittle, which could be a sign that the treatment is working.

Ms. Burie explains that because the third treatment is scheduled for 2022 the DLPPA would like to request to encumber the funds needed for that treatment from the FY2021 budget. She notes that they will most likely need to do another expansive treatment for next year for the entire perimeter of the pond which is approximately twelve (12) acres, so the DLPPA would also like to request funding in the FY2022 budget for treating fanwort. The question is if the DLPPA needs to ask for more than the normal \$15,000 in case they will also need to treat again for milfoil. She asks the BOS what sounds reasonable to request for these treatments.

Shawn states the DLPPA needs to have the money in the budget to address these issues. He notes that if they skip a year, it becomes a worse problem. He explains that a few years ago the State did not give any grants and the Town couldn't do anything without the State's permission because the State has jurisdiction over Long Pond as it is over ten (10) acres. Mr. Springer explains that the distribution of the herbicide is a cost and now that the DLPPA is treating two (2) different weed problems, it becomes a variable cost. He asks if the DLPPA could "marry" the two herbicide treatments together at certain points to reduce the labor costs. Ms. Burie explains that would depend on what the DLPPA decides to do for treatments next year and if they are complementary treatments that could go in at the same time.

Rob Loree, Chair of the DLPPA, explains there are a lot of regulations regarding herbicides and pesticides. The products require extensive testing. He notes while they may be compatible chemically, if they haven't been tested and approved, the treatments can't be done together. He reiterates they must be very, very careful. Ms. Burie reminds the BOS that next year will be the first year that the DLPPA could potentially be fighting two things (invasive species). This year they were fighting just fanwort. Last year they were just fighting milfoil. She reiterates that they won't know until next spring what will be happening.


Shawn states that he's okay with variables. He notes the State budget has been level-funded for a while and the DLPPA usually gets a State grant. He would recommend the BOS move forward with the same amount budgeted as FY2021 (\$15,000) and have the DLPPA get more information. He explains that the DLPPA would have the last chance to update their budget at the Deliberative Session in February 2022. Mr. Loree states that the DLPPA received the FY2021 grant application approval on January 21, 2021. Shawn notes that would at least lock in the percentage of the bid that the State was funding. Scott states that he prefers a little cushion and suggests increasing the milfoil budget to \$17,500, again noting that it could be adjusted at the Deliberative Session. Scott motions to approve the #46111.20 Milfoil budget for \$17,500. Second by Steve. There is more discussion.

Mr. Springer asks about encumbering FY2021 funds for the second booster treatment for fanwort. He states his understanding is that encumbering must be done with the use of a quote or a bill for the work to be done in the coming year. Shawn confirms this is correct. He explains this would increase the "pool of funds" available to the DLPPA. They would have the funds from FY2021 to complete the fanwort treatment in 2022 plus the FY2022 budget. Ms. Burie confirms that she will need to give Kim an invoice for the treatment to encumber FY2021 funds. Scott asks how much the DLPPA has spent from their budget so far. Mr. Loree states that the invoice for the first treatment was a little less than \$10,000. Kim notes that she just did a pay warrant for Solitude (herbicide vendor) for \$8,000. There is a question of how much will come back from the State. Mr. Loree explains that the DLPPA received a check from the State for 40% of the treatment costs. Shawn asks why the DLPPA receives the check. Mr. Springer explains that they don't want the Town's name on the contracts for handling herbicides with hand-dug wells around Long Pond. He notes that change was made years ago because the Town was inadvertently signing these contracts.

Shawn clarifies that the DLPPA and the State pay for the treatments and the Town picks up the remainder of the costs. Mr. Springer explains this is what the DLPPA has been trying to capture with their quarterly reports that they submit to the Conservation Commission, who then submit them to the BOS. Mr. Loree notes the DLPPA just received a check from the State for \$3204. Ms. Burie confirms that the check has already been spent. The state sends its check after the invoiced services are rendered. Mr. Springer notes that \$3204 is 40% of \$8,000. Kim reminds the BOS that the Town has already paid \$10,000. Shawn explains that if the invoices go to the Town, the entire amount is paid. Scott states that if \$3200 comes back to the Town, that is slightly under the \$15,000 Milfoil FY2021 budget. Mr. Springer states that the DLPPA could sign the checks over to the Town, stating the receipt of the checks is noted in their quarterly reports. Ms. Burie states that the entire invoicing for DLPPA for the whole year is approximately \$27,000. The Town budget is \$15,000. She notes the DLPPA has not used the entire \$15,000 in past years, so there is a split and the Town is only paying 60% of the costs. Shawn explains that the auditors will need to see all of this. Scott confirms with Ms. Burie that if the DLPPA gives the Town the \$3204, that would be applied to the amount left in the Milfoil budget. Ms. Burie notes that she would have to check to see if the \$8,000 invoice was the whole amount or 60% of the bill. Kim states she just got the invoice today.

Mr. Springer asks that “with all the wild cards,” maybe the Milfoil budget needs to be increased to \$18,000-\$19,000 because there are “very real increases across the board.” Shawn notes the Milfoil budget has been level-funded at \$15,000 for a long time and is willing to support an increase. He notes he will call the question on Scott’s motion to approve the Milfoil budget for \$17,500 and support an increase to \$20,000 because the DLPPA needs to be able to do these treatments. Scott notes that \$20,000 was his original thought, but he “toned it back a little bit” and again reminds Mr. Springer that anyone can change that amount at the Deliberative Session. Ms. Burie states that she believes \$20,000 is a reasonable amount in case the DLPPA must treat for Milfoil again. She notes that amount will not cover both treatments, but the DLPPA still has the Trust Fund for milfoil treatment. Shawn emphasizes the need to plan properly as much as possible.

Scott expresses his concern of encumbering \$3200, if that much is even available. He withdraws his motion to approve the #4611.20-Milfoil budget for \$17,500. Steve withdraws his second. Scott motions to approve the #4611.20 Milfoil budget for \$20,000. Second by Steve. Vote is unanimous (3-0). Ms. Burie asks that the BOS remove the specific plant name from that budget line. Kim will rename that budget line as requested.

 **#4611.20- Milfoil Control is approved for \$20,000** **Vote is 3-0.**

**Milfoil Expendable Trust Fund:** There is a discussion to change the name of this trust fund to something more general so that the funds can be used to treat other invasive plants as well. Shawn explains that a name change will need to be done through a Warrant Article. Mr. Hantman reminds the BOS that changing the name of the Trust Fund doesn’t necessarily change the intent of the fund, and they will also need to look at the intent of the Warrant Article.

Ms. Burie reads the original Warrant Article:

**2021-8 Milfoil Control Expendable Trust Fund**

*To see if the Town of Danville will vote to raise and appropriate the sum of \$10,000 to be added to the Milfoil Control Expendable Trust Fund for the purpose of managing and eradicating the milfoil infestation found in Danville ponds/bodies of water, and to name the Selectmen as agents to expend from this Milfoil Control Expendable Trust Fund.*

Mr. Hantman notes the Warrant Article itself is “pretty specific for milfoil.” Shawn suggests that the BOS send a copy of the Warrant Article to the LCG for review and to get an opinion on how to change the intent and the name of the Warrant Article. Ms. Burie asks if the Warrant Article will be on the FY2022 budget. Shawn states the BOS will add a Warrant Article to change the name and intent of the Trust Fund. Ms. Burie clarifies she is asking if there will be another Warrant Article to add funds to the Trust Fund. Shawn states that is a DLPPA decision if they would like the BOS to put that Warrant Article on the Town Warrant and she would just need to request that the BOS do that. He explains that the BOS usually adds “common sense things” like this, but if the DLPPA decides to do it on their own they can get twenty-five (25) signatures and put it on the Town Warrant as a Citizens Petition. Scott notes that if a

Warrant Article request goes through the BOS, it tends to be worded to meet legal muster. Shawn explains that a Citizen Petition must be published verbatim as written. Kim confirms the Warrant Article discussed is 2021-8.

#### **IV. Old/New Business**

Shawn reads the Town Announcements listed below.

**Minutes:** Shawn states the BOS will postpone approving the minutes for the October 4, 2021, BOS public meeting and the October 4, 2021, Non-Public session until Dottie and Sheila are present.

**Signature File:** Shawn notes that he needs BOS signatures for the MS535. He reviews the budget schedule and asks Kim to move some of the smaller budgets forward for the October 18, 2021 meeting.



**MS4 Update:** Kim states that she received an e-mail from the State regarding the CEI consulting firm. She states they were looking for details. Kim explains that Mr. Seaver had asked Sayra DeVito (Conservation Commission) to look into this program and what it entails, but it was just a discussion. She states that the only thing she has found from Beth was a document signed by Shawn on January 6, 2014. Shawn states that Mr. Seaver should have this in his file. Kim reminds him that he was not the Road Agent at that time. She expresses concern because the Stormwater must be done for DES and the EPA, so no matter what, the Town will need to pay \$10,000 per year to have a consultant. Shawn states that they must have a consultant to “guide us because no one on the BOS or in Town knows how to do it.” He notes they need the consultant to fill out the MS4 and do all the paperwork submissions.


Steve suggests that the BOS get all the parties involved together in a future meeting to work on the issues. He notes that he had a conversation about what the Town is responsible for and it seems very limited in the scope of the whole Town. He believes that Mr. Seaver got the expense down from \$15,000 per year to \$10,000 per year. Steve states that he has seen the invoice from the CEI consulting firm and the Town was billed for “public education”. He notes that he’s around Town all the time and has never seen a pamphlet, leaflet, or anything about “public education.” He also notes that he questions the hours reflected in the invoice. Kim states that she doesn’t know what the State is looking at relative to the information that was supposed to be submitted for approval. Shawn states that he doesn’t know what the State’s question is as he hasn’t seen the e-mail. Kim explains the State is asking “when it was signed, why it was signed, what its supposed to do....” She explains that all she could find was a 2014 Phased Stormwater Management document. She states that Beth came in with three boxes and she has to “safely assume” that there is a report that goes up to DES. Scott states there is a lot more stormwater since 2014. Kim notes that she didn’t even know who CEI was. Scott explains that “he’s been in here before.” Shawn explains it is a firm to guide the BOS through these problems because if the Town doesn’t comply, the EPA “has a lot of teeth” and is very aggressive in making MS4 towns comply with the regulations. He notes that Plaistow had to pay a lot of money for being out of compliance.

Steve notes that Plaistow is different than Danville and he would like to finally get it settled on “what areas of Town are we being investigated on.” Scott believes it is almost all the Town. Mr. Hantman states that the MS4 area is a large swath of the Town and the map of the MS4 area is online. Mr. Hantman notes that the Town had to add wording to its zoning ordinances to address MS4. Steve states that he remembers asking the Conservation Commission to assist Mr. Seaver and should probably get an update on where that has gone. Kim notes that the questions were on the report that the Town just provided and sent to the State. Shawn states that report is generated by CEI from data gathered by the Highway Dept. He will reach out and get Kim the information she needs.

#### **V. Town Announcements**

##### **Calendar**

-  **October 18- Monday:** Board of Selectmen’s Meeting **7:00 PM at the Community Center** for public comment on the ARPA grant.
-  **October 16- Saturday:** Fall Bulk Pick-up begins at 7:00 AM

 **October 17- Sunday:** Household Hazardous Waste from 9:00 AM-12:00 Noon  
Chester Transfer Station, 50 Dump Rd. Chester, NH

**Hazardous Mitigation Plan meetings will be held on Wednesdays, via ZOOM from 1:00 PM- 3:00 PM  
On Oct. 27, Nov. 17, Dec. 1, and Dec. 15.**

There being no further items to discuss Shawn adjourns the meeting.

The meeting is adjourned at 8:25 PM

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted  
Deborah A. Christie