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Town of Danville  
Board of Selectmen  
May 11, 2015  
7:00 pm

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Annemarie Inman, Kimberly Farah, Sheila Johannesen

Others present: Patricia Shogren, Janet Denison

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate

No one present

II. Discussion with Kelly Wood and David Acheson, lot 3-131-B

Kelly Wood and David Acheson introduced themselves as the owners of Map and Lots 3-130 and 3-124, properties just north of 3-131-B (lot B). There is a deeded right-of-way across lot B which they use as access to their properties. They would like to purchase this lot in order to beautify what is essentially their driveway and to create a visual barrier between their home and the used car lot next door. Ms. Wood and Mr. Acheson explained they have removed over 70,000 pounds of debris from the property over the last 18 months. They presented maps to the Board to indicate the location of these lots. It was explained that years ago M&L 3-131 was taken by tax deed, then split into three portions. A warrant article allowed the town to sell these three lots to the immediate abutters. Lots A and C were purchased by the abutters while lot B was not.

It was explained that the Board was reluctant to sell this lot as it would allow the owners to build a road and subdivide the larger parcel to the north. Mr. Acheson and Ms. Wood explained that while their properties combined are just over 20 acres, most of the property is wet and unusable. They estimate they have about two acres of dry land on which the home is situated. They have made trails throughout the property for ATVs, but do not believe there is enough usable contiguous land suitable for subdividing.

The Board stated that permission can be granted to them to plant on and maintain the town property. It was agreed to investigate further the condition of the property to determine whether it can be subdivided or not. Vice-Chair Giordano said the property owners could supply a topo map or survey. The property owners gave permission for the Board members to visit the property at any time.

III. Signature File / Minutes

A request for abatement was discussed briefly. The abatement process and BTLA proceedings were explained briefly. The abatement was denied.

Policy 3-3 was discussed. A reference to another policy gives a different title to that policy. This will be corrected for signatures. Vice-Chair Giordano made and Selectman Farah seconded a motion to accept policy numbers 3-2, Investment Policy; Trustee of the Trust Fund; 3-7, Credit Card Policy; and 5-1, Hiring Policy. The motion passed unanimously.

Selectman Farah had a question about the warrant. It was explained that the police chief is paid a salary and notes his overtime hours for tracking purposes and is not paid overtime. He is allowed to be paid for special details; the funds for this come from the company hiring the detail. Police Standards and Training require that all hours be recorded, paid or not.

Selectman Farah suggested that the Stormwater hours worked by Beth Caillouette be noted on her time sheet or a spreadsheet kept denoting these hours for the potential of future reporting. It was stated that the hours be kept and budgeted separately but were rolled into the highway secretarial position about three years ago. Patty stated she would ask Beth to log these hours on her time sheet.

Selectman Johnnesen questioned the expenses included in the warrant for the police department's purchase of gloves and miscellaneous hockey equipment. It was explained that both Chief Parsons and Officer Dufresne were certified RADkids instructors and the program was going to begin for Danville youth. Selectman Johnnesen stated she was confused as to the process for addressing these questions.

Vice-chair Giordano made the motion, seconded by Selectman Farah, to approve the April 27, 2015 minutes as amended; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Johannesen, to approve the April 27, 2015 non-public minutes as written; motion passed.

#### IV. Old/New Business

Selectman discussed an email received from Curt Springer regarding the Ordinance addressing the reporting of Businesses located in town and the RSA cited. Vice-chair Giordano stated he believed the Ordinance was in conflict of our current zoning. Patty stated that the BOS would be reviewing the Regulations and Ordinance in the near future. A warrant article will need to be included on the ballot to repeal the ordinance, if necessary.

Patty was asked to confirm with Peter Loughlin that the Cy Pres be put on hold for the time being. Selectman Farah is researching the history of the Parsonage Fund.

Selectman Johannesen asked for the information on the existing website to be updated with the new election results, prior to the roll-out of the new website. She stated the selectmen listing is outdated. It was explained that only one person was currently working on the website and that many items had been sent for updating but that it was not being done; posting priorities included meeting notices and minutes.

Selectman Farah asked about the procedure for putting items on the agenda and it was noted that one should notify Patty for the inclusion of Agenda items.

Selectman Farah stated she thought an analysis should be done on the leasing of equipment such as the backhoe and Vice-chair Giordano explained that this had already been done and the cost of leasing was far less than owning this type of equipment. Selectman Inman noted that in addition to the cost of the equipment, if purchased, the town would have to insure the equipment as well as the operator, and maintain and provide all the fuel as well as have a mechanic for equipment maintenance. She stated these additional costs are sometimes forgotten when looking at the purchase of vehicles/equipment.

Selectman Farah noted she would like to invite our school board reps as well as our school budget committee reps to a meeting to discuss Danville's questions and issues including the charge of computer equipment as a capital expense charged to the ADM.

Chairman O'Neil noted he received five minutes on the school board agenda to present the documentation supporting the release of information to BLM/Bruce Mayberry by the school to support the Impact Fee study Bruce was contracted to perform for Danville.

Selectman Inman informed the Board regarding an Eagle Scout project currently being done on the Tuckertown Rangeway trail and requested the Board's consent to allow the scout to erect a 3x4 foot temporary sign for the scout to outline his project; the board agreed it would be no problem at all.

Chairman O'Neil read a letter of resignation from Selectman Inman effective June 1. Patty was asked to post the open position.

At 9:20pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to go into non-public session under RSA 91-A:3 II (c). Roll call vote: O'Neil – yes, Johannesen – yes, Inman – yes, Farah – yes, Giordano – yes; motion passed.

At 10:00pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to return to public session. Roll call vote: O'Neil – yes, Johannesen – yes, Inman – yes, Farah – yes, Giordano – yes; motion passed.

Vice-chair Giordano made the motion, seconded by Selectman Inman, to seal the minutes for reasons outlined in RSA 91-A:3 II (c). Roll call vote: O'Neil – yes, Johannesen – yes, Inman – yes, Farah – yes, Giordano – yes; motion passed.

At 10:05pm Vice-chair Giordano made the motion, seconded by Selectman Inman, to adjourn; motion passed.

Respectfully submitted,

Patricia Shogren  
Selectman's Administrator