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Town of Danville
Board of Selectmen
April 22, 2019
7:00 PM

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Meeting is Video-Recorded

Selectmen Present: Vice Chair Shawn O'Neil, Sheila Johannesen, David Knight, and David Cogswell
Chair Scott Borucki is absent- excused

Others Present: Janet Dennison, ZBA sat in for Patty Shogren; Judi Cogswell

Shawn called the meeting to order at 7:09 and opened the meeting with a moment of silence for the troops who put themselves in harm's way. All stood for the Pledge of Allegiance

I. Delegates

Shawn noted there were no members of the public who wished to speak. Shawn closed the Delegate session.

II. Motorcycle Bids

The BOS requested that Janet open and read the bids submitted for the motorcycle. The bids were as follows:

- Michael Szpak- \$275
- David Saunders- \$800
- James Goodman- \$350
- Jesse Hamlin- \$359

The BOS agrees the winning bid is David Saunders for \$800 and asks that Janet notify him of their decision.

Dave K. asks to add to the agenda a request made by the auditors to vote to encumber the following funds for FY2018:

- \$1893- Highway Dept. for guardrails
- \$2000- Cemeteries for the completion of the mapping process in progress
- \$10,000- Highway Dept for a pusher (snow removal equipment)

Shawn accepts this request as a motion. Seconded by Sheila. Shawn explains this is a normal process to ensure there is an accurate paper trail for expenditures that crossover into another fiscal year. Dave adds a friendly correction that the BOS did vote on these encumbrances at the December 27, 2018 meeting, but that vote was not captured in the minutes, and there must be a recorded vote. Vote to accept encumbrances is unanimous

III. Signature File

While the BOS reviews the signature file. Dave K. updates the BOS on the activities of the Heritage Commission.

- The Girl Scouts will be working on a merit badge by updating the children's section of the Heritage Commission web page (part of the Town's web page).
- The Heritage Commission will be opening the Stage Coach Stop and extra day. They have scheduled the Stop to be open on June 2, 2019 from 1:00PM-4:00PM. This will be in addition to being open during Old Home Days.
- The Little Red Schoolhouse will be open for tours on July 14, 2019 from 1:00PM -4:00PM. The Little Red Schoolhouse is located just off 111-A, just before Hershey Rd.

- ✚ On June 26, the Heritage Commission will be inspecting and evaluating the Little Red School House to ensure it is safe to open on July 14. They will be submitting their usual report to the BOS.
- ✚ Sept. 22 the Heritage Commission will host Dr. Goodbee who will discuss the Native American tribes in New Hampshire and New England 10,000 years ago. He will discuss the Abenaki tribe through knowledge gained through area archeological digs.

Dave K. inquires how the preparation for the bulk pick-up is going. Janet states it is going well. Dave notes it is scheduled for Saturday, April 27. Janet notes the convenience that is also the Hazardous Waste collection day in Plaistow.

Shawn questions the GPI contract in the signature file. Janet explains that Scott had already signed the contract and this was merely a copy for informational purposes only.

Shawn notes the signature file also contained documents from Kim regarding outstanding tax liens from April. The amount outstanding is \$218,886.70. Dave K. notes this is a painful amount and may require the BOS to watch the warrant expenditures very carefully. There is discussion regarding the ongoing impact of changes made to the land use tax in 2011, noting those changes were made due to the dramatic decrease in valuation as a result of the financial collapse of 2008.

The BOS reviewed two completed home business applications. The first was for Trucking Company. The home will be used as an office only. The second application was from Roger Whitehouse of 92 Cotton Farm Rd. d/b/a Roger's Transportation. This would be a taxi service, primarily providing airport shuttle service. The BOS approved both applications.

Minutes: The BOS reviewed the minutes. Dave K. questioned if there was a date set for the completion of the engineer's plans. Shawn explained there was not, but that the engineer was asked to move forward as quickly as possible. David K. then asks David C. as a member of the Police Station Committee if he could please ask the engineer for a firm date for the completion of the site plans. Dave K. expresses his concern with getting the project in place due to upcoming bonding issues. Dave K. motioned to accept the minutes as presented. Seconded by David C. Vote is 3 yes. Dave K. abstained due to his absence at that meeting.

Janet requested the BOS to postpone a May 8 scheduled meeting with Keith Pike of the Bond Bank as there was no dollar amount to be bonded. Dave K. noted this meeting not so much about the amount of money, but about learning the process, timelines, deadlines, what information the Town needs to provide, the application process, as well as differences in timelines for different projects. He felt the BOS needs a better understanding of how the Bond Bank process works. After further discussion, it was determined that at least two BOS members would be unable to attend the May 8 meeting. The BOS asked if Janet could get several working dates from Mr. Pike, and the BOS would set up a special meeting when it was more convenient for everyone.

Sheila asked if the New Police Station Committee had found a particular Police Department building that stood out to them as a model for the new Danville Police Station. Judi Cogswell explained the committee was taking ideas from several different stations and was working with Charlie Zilch to ensure those ideas would work on the site. She noted the committee had asked each of the Chiefs what they liked, disliked, or would change about their new stations and had incorporated the best ideas of each site they visited. She noted that the E. Kingston Police Station was the closest to what would work for Danville. Two important issues stood out to the committee during these tours: storage, and accessibility to the townspeople.

Shawn read the town announcements.

David C. gave a brief update of two walking tours the Planning Board had taken. One tour was north of Ward Way, and the other of Sandown Rd. Judi C. reminded him that other site discussions included Long Pond/EPA and Rte. 111-A. Dave K. noted the Heritage Commission and the Conservation Commission went on a site walk accompanied Josh Manning who later followed up with the Heritage Commission to hear their concerns.




Shawn also questioned Sheila regarding a recent Budget Committee meeting. Sheila informed the BOS that Jeffrey Steenson was elected Chair and Thomas Billbrough was elected as vice-chair. Shawn asked for clarification of a statement Sheila made regarding whether she was required put forward the decisions and concerns of the BOS as the BOS' representative to that Board. Sheila explained she was explaining the process of the Budget Committee itself to several new members and reassured Shawn that she would represent the BOS as she needs to. Shawn reminded her that all appointees to the various Board and Committees serve at the pleasure of the BOS. Dave K. asked who the other appointees to the Budget Committee were. Lori Poshpeck had been elected, but there were no openings, however she filled a vacancy that immediately followed the elections, and Susan Overstreet had applied to the Budget Committee and been appointed.

Sheila updated the BOS on the newly formed Danville Lions Club. They were proposing to purchase a commemorative tree for the Veteran's and would like permission to plant it on public land. They had identified several locations including by the Veteran's Memorial near the Community Center, Goldthwaite Park. Shawn expressed certainty the BOS would be supportive of such a project once a type of tree and location was chosen. Dave K. noted that perhaps the Lions Club could coordinate this project with the proposed Eagle Scout project. Janet noted there had been such a commemorative tree in the island next to Town Hall until it had died.

Sheila also updated the BOS on the status of the AC laptop. She still was not in possession of the laptop. They were waiting for a new Wi-Fi card. Patty was working with Rockingham Dispatch as they were changing wireless vendors and wanted to ensure the new card would be compatible with Rockingham's new system. She noted for this reason, completed reports could not be uploaded.

IV. Town Announcements:

Open Committee Seats:

-  Heritage Commission- 1 alternate position
-  Planning Board- 3 alternate positions
-  **NEW** Cable Committee- 2 seats. Meetings will be held the first Wednesday of each month at 7:30PM

"New to Medicare" Workshop will be held Wednesday, June 12 from 2:00PM-4:30PM at the Community Center

Recreation Committee

-  Senior Coffee Hour is Friday, April 26 at 10:00AM at the Community Center: This is a special meeting. Local realtor Haeyoon Jacobus and a mortgage representative will be at the coffee hour.
 - This special meeting is open to the Public (not just Seniors). All are welcome to attend.
-  Mother's Day Pancake Breakfast: Saturday, May 4, at the Community Center from 8:00AM- 11:00AM.
-  Earth Day Clean-Up: Saturday May 4, 8:00AM-11:00PM concurrent with the Pancake Breakfast. There will be activities for the children. Blue bags and gloves will be provided.
-  **Save the Date!** Senior Trip has been scheduled for Saturday, June 22 for Squam Lake. Cruise and Lunch included. Details and sign-ups have been posted on the Rec Board!
-  Recreation Committee will be forming a sub-committee for Old Home Day. If interested, please contact them at Recreation@townofdanville.org

There being no further items to discuss. Dave K. motioned to adjourn. Seconded by David C. Vote is unanimous.

Meeting is adjourned at 7:48PM

Minutes derived by video provided on the Town of Danville website.

Respectfully Submitted
Deborah A. Christie