

**This document is for informational purposes only.
The original document may be obtained at the Town Hall.**

Town of Danville
Board of Selectmen
February 27, 2017
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Vice-Chair Chris Giordano, Kimberly Farah, Judi Cogswell, Sheila Johannesen

Others present: Janet Denison, Richard Moussa, Carol Baird, Walter Baird, Bob Loree, Carsten Springer, Ed Lang, Dave Knight, Timothy Tanner and engineer

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

Richard Moussa received a letter from the Selectmen to stop work on a building that is being constructed in Danville. There have been many challenges involving meeting the Town's needs from the beginning of this project. Mr. Moussa explained the challenges and problems that he had faced with the construction of this building. Mr. Moussa stated there was a lack of knowledge within the Town regarding what information/documents were needed to continue the project. Vice-Chair Giordano gave his synopsis of events. The Selectmen reiterated that Mr. Moussa needed to follow the rules and regulations provided by the Planning Board and the process allows for a smooth project.

II. Terra Realty- Status Review

Attorney Tanner presented updated plans that were done after the inspection of the well. Selectman Farah asked about the wetland boundaries, which were confirmed that they have not changed in 17 years. However, the boundaries were not marked. Janet provided the 7 points of feedback given from the Planning Board. The Planning Board and Terra Realty reviewed these points and determined that they have met all the points.

Carol Baird voiced her concern by the potential damage that could be caused by the numerous trucks that will exit and enter Tuckertown Road during this project. She is willing to provide technical information she has regarding the vibration that could cause potential damage to the Old Meeting House to Terra and the Board of Selectman. to continue this conversation in the future. It was decided an inspection was needed of the Old Meeting House prior to the beginning of the truck traffic.

The escrow accounts have been funded with \$13,000, the minimum. Vice-Chair Giordano suggested the next move be the pre-inspection with the Town Engineer.

Vice Chair Giordano made the motion, seconded by Selectman Farah, to grant Terra Realty conditional approval with one outstanding item being #6 (walk through by the Town Engineer); **motion passed.**

III. Signature File

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to authorize the Chair to sign the New Hampshire DES standard dredge and fill application for Town of Danville, Northern Forestry Utility maintenance crossing prepared by Jones and Beach; **motion passed.**

Vice-Chair Giordano asked Patty Shogren the series of questions regarding her home business. Vice-Chair Giordano made the motion, seconded by Selectman Farah, to grant the home occupation business; **motion passed.**

Vice-Chair Giordano made the motion, seconded by Selectman Farah, to authorize the Chair to sign for the denial of the 4 policies of terrorism coverage; **motion passed.**

IV. Minutes

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the February 13, 2017 minutes as amended; **motion passed.**

V. Old/New Business

- a. Hiring Policy
Selectmen reviewed a draft of the hiring policy with updated information and added a few more changes.
- b. Social Media Policy
Selectman discussed the social media policy in the Employee Manual and noted that the ramifications for not following the policy were vague.
- c. Disposition of Old Cruiser
Selectmen received an update regarding the disposition of the old cruiser. The equipment from the old cruiser needs to be moved over to the new vehicle.
- d. Update of Police Hiring
The Police Department are looking to hire someone either certified or uncertified. There appears to be no certified applicants which concerns Selectman Farah. This could be due to advertising and low salaries.
- e. Solar energy on Town Buildings
Patty has been working on this project. They are deciding between purchasing or leasing the solar panels. Opinions are leaning towards leasing the solar panels.
- f. Salt/Highway Shed fund
Selectman Farah suggested the money in the CRF (Capital Reserve Fund) for the sand and salt shed be moved into a long term account such as a CD. The investment of funds will be determined by the Trustees of the Trust funds after the elections.
- g. MS-4
The MS-4 draft is out and it will go into effect July 2018.

Selectman Farah made the motion, seconded by Selectman Johannsen, to move forward with the expenditure towards the fight on the MS-4 in the amount of \$3,000; **motion passed.**

A letter was supposed to go the Library, which was held off regarding the sign. There were no formal complaints made and the sign did have the approval from the Library Trustees. Vice-Chair Giordano recommended that no letter be sent to the Library.

Selectman Johannesen made the motion, seconded by Vice-Chair Giordano, to go into non-public session under RSA 91-A: 3 II (e)

Roll Call vote to enter nonpublic session:

| | |
|-------------------|---|
| Shawn O'Neil | Y |
| Chris Giordano | Y |
| Kimberly Farah | Y |
| Sheila Johannesen | Y |
| Judi Cogswell | Y |

Minutes recorded by Meghan O'Neil **Entered nonpublic session** at 8:55.m.

Motion to return to Public Session made by Chris seconded by Sheila

| | | |
|--|-------------------|---|
| Roll Call Vote to return to public session: | Shawn O'Neil | Y |
| | Chris Giordano | Y |
| | Kimberly Farah | Y |
| | Sheila Johannesen | Y |
| | Judi Cogswell | Y |

Motion: PASSED

Motion made to seal these minutes? If so, motion made by Chris seconded by Kim because it is determined that divulgence of this information likely would...

__x__ Render a proposed action ineffective; legal

| | | |
|--|-------------------|---|
| Roll Call Vote to seal minutes: | Shawn O'Neil | Y |
| | Chris Giordano | Y |
| | Kimberly Farah | Y |
| | Sheila Johannesen | Y |
| | Judi Cogswell | Y |

Motion: PASSED

Meeting adjourned at 9:30pm

Non-public minutes recorded by: _____
Patricia Shogren, Town Admin