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Town of Danville
Board of Selectmen
November 14, 2016
7:00pm

Video-Recorded

Selectmen Present: Chairman Shawn O'Neil, Kimberly Farah, Judi Cogswell, Sheila Johannesen
Absent: Vice-Chair Chris Giordano

Others present: Danville School Board Rep Rob Collins, Danville School Budget Committee Rep John Hughes, Beth and Bruce Caillouette, Connie Metcalf-Cemetery Trustee, Nola Whitman, Katie Husson, Stacie O'Connor, Walter Baird, Mary Jo Conlon, Tom Conlon, Mary Anne DiStephano, Paul DiStephano, Plaistow School Board Rep Daniel Guide

Chairman O'Neil opened the meeting with a moment of silence for the troops who put themselves in harms way. All stood for the Pledge of Allegiance.

I. Delegate Session

An audit of the Police Officer rate structure for special detail rates was performed and it was recommended to the Board by Chief Parsons to increase this by \$4.00 for each line item.

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the new proposed rate structure for special detail rates; **motion passed.**

The research that was conducted on the Meetinghouse has been completed. It was reviewed in a non-public session.

Selectman Farah made the motion, seconded by Selectman Cogswell, to unseal the research report on the Meetinghouse; **motion passed unanimously.**

II. Minutes

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the November 7, 2016 public minutes as amended; **motion passed.**

November 7, 2016 non-public minutes will be amended in non-public session.

III. School Board Rep- Rob Collins and School Budget Rep- John Hughes

There was discussion about full time kindergarten being in the district which is not mandated by the State. When full time kindergarten was implemented all were under the impression it would be at no cost to the tax payers. Selectman Farah asked if there was a cost for full time kindergarten to the tax payers. Mr. Collins said that there was no cost but it is expected to have revenue. This will be researched for a more definitive answer. A lengthy discussion of half-time versus full-time kindergarten followed.

There have been issues with the tax rate being set late because the school MS-20 form was late to be submitted. The MS-20 form will not be accepted by all 4 towns until all the filings have been in place, such as impact fees. Mr. Collins explained the sequence of events that caused the MS-20 form to be released from DRA later than expected.

Selectman Farah asked about the proposed budget and what was expected. Mr. Hughes explained some increases and decreases within the budget and noted they are still working on the budget. Mr. Collins explained how capital improvements are prioritized through open discussions and not a plan.

Enrollment is currently down but it is projected to increase in a short amount of time. The breakdown of the budget in regards to each town was explained.

The number of administrators is expected to remain the same even when the enrollment is decreasing. There are Principals placed at every school, which Rob stated is mandated by the State. There were teacher cuts last year, but not administrators. The BOS questioned this.

Selectman Farah asked about the financial impact there was from implementing a Spanish program at the elementary schools. Mr. Collins did not know. The kindergarten committee will look into the Spanish program.

There was a lengthy discussion about class room size, teachers, and budget cuts.

Chairman O'Neil read a letter from School Board Rep Stephanie Dube regarding her absence. (attached)

IV. Budgets

a. Cemetery

Overall the budget has decreased. The Additional work line item was reduced to \$10 just to keep the line item open for future purposes.

Selectman Johannesen made the motion, seconded by Selectman Farah, to approve the proposed 2017 budget for 4195.10 Town Cemeteries in the amount of \$23,1600; **motion passed.**

b. Household Hazardous Waste

Selectman Johannesen made the motion, seconded by Selectman Farah to approve the proposed 2017 budget for 4323.20 Hazardous Waste Collection in the amount of \$6,000; **motion passed.**

c. Main Recreational Facilities

Selectman Johannesen made the motion, seconded by Selectman Farah, to approve the proposed 2017 budget for 4520.60 Maintenance of Recreational Facilities in the amount of \$9,000; **motion passed.**

d. Highway-Road Maintenance

Mr. Caillouette presented the Highway budget. There was a budget increase for Major Road Repairs. Fuel for small equipment increased by \$25. Fuel for highway truck decreased by over \$1,000.

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the proposed 2017 budget for 4321.20 Road Maintenance in the amount of \$446,047; **motion passed.**

e. Winter

Increase in Machinery and equipment by \$3,000 because he is looking to purchase a new plow and a wing.

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the proposed 2017 budget for 4312.50 Winter in the amount of \$170,000; **motion passed.**

f. Storm Water Management

Lengthy discussion about Storm water consultant and report.

Selectman Farah made the motion, seconded by Selectman Johannesen, to approve the 2017 proposed budget for 4312.30 Storm Water Management in the amount of \$12,500; **motion passed.**

V. Old/New Business

Chairman O'Neil is still in contact with Casella and negotiating the new contract.

The warrant article for the Elderly Exemption increase was worked on by Selectman Farah and Patty. The Warrant Article was amended to reflect the increase in the cost of living.

Selectman Farah made the motion, seconded by Selectman Farah, to update the warrant article with the updated information presented; **motion passed.**

Article 2017-00 (approved 11/7/16); (modified 11/14/16) **Modify the Elderly Exemption**

"Shall we modify the elderly exemption from property tax in the Town of Danville, based on assessed value, for qualified taxpayers, to be the following: for a person 65 years of age up to 74 years, **Seventy-three thousand Eight Hundred Sixty-Four Dollars and Fifty-Three cents (\$73,864.53)**; for a person 75 years of age up to 79 years, **One-Hundred Five Thousand Seven Hundred Sixty Dollars and Eight cents (\$105,760.08)**; for a person 80 years of age or older, **One Hundred Thirty Thousand One Hundred One Dollars and Ninety-Nine cents (\$130,101.99)**. To qualify, the person must have been a New Hampshire resident for at least three consecutive years, the person may own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years and the property must be the primary residence. In addition, the taxpayer must have a net income of not more than **Thirty-Five Thousand Two-Hundred Dollars (\$35,200)** or, if married, a combined net income of less than **Forty-Four Thousand Dollars (\$44,000)**; and own net assets not in excess of Seventy-Seven Thousands Dollars (\$77,000) excluding the value of the person's residence." This article shall take effect for the 2017 property tax year. (Majority vote required).

Chairman O'Neil asked Patty to include the current figures into the written discussion of this article.

Selectman Farah made the motion, seconded by Selectman Johannesen, to move the new Police Station capital reserve fund warrant article forward; **motion passed.**

Selectman Farah made the motion, seconded by Selectman Johannesen, to put recommended by the Board of Selectman; **motion passed.** 4-0

Article 2017-00 (approved 11/14/16) **New Police Station Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the New Police Station Capital Reserve Fund previously established.

Respectfully,
Meghan O'Neil, Recording Secretary

Motion to enter Nonpublic Session made by Selectman Farah seconded by Selectman Johannesen

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II(e) to amend the November 7, 2016 non-public minutes which were sealed under 91-A:3 II (e):

Roll Call vote to enter nonpublic session:	Shawn O'Neil	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y
	Judi Cogswell	Y

Entered nonpublic session at 9:40 p.m.

Other persons present during nonpublic session: Patricia Shogren - Town Administrator

Description of matters discussed and final decisions made: Selectmen reviewed and amended the non-public minutes of November 7, 2016.

Selectman Farah made the motion, seconded by Selectman Johannesen to accept the November 7, 2016 non-public minutes as amended; motion passed.

Motion to return to Public Session made by Chairman O'Neil seconded by Selectman Johannesen

Roll Call Vote to return to public session:	Shawn O'Neil	Y
	Kimberly Farah	Y
	Sheila Johannesen	Y
	Judi Cogswell	Y

Motion: PASSED

These minutes were not sealed.
The meeting adjourned at 9:45pm

Non-public meeting recorded by Patricia Shogren

Attachment: Note that email thread reads from end/bottom to top – copied/pasted as written

From: <stefaniedube@comcast.net>
Date: Nov 14, 2016 5:50 PM
Subject: FW: Questions that the BOS has passed on for Monday
To: "Shawn O'Neil" <shawn.p.oneil@gmail.com>, <shawn_oneil@alum.rit.edu>
Cc:

Good Evening,

Please see email thread regarding the questions asked by the BOS.

Please forward to the members of the BOS.

Thank you,

Stefanie

From: pbealo@comcast.net
To: "stefaniedube" <stefaniedube@comcast.net>
Cc: "George Stokinger" <george.stokinger@timberlane.net>, "Metzler Earl" <earl.metzler@timberlane.net>, "Robert Collins" <robcollins89@gmail.com>
Sent: Monday, November 14, 2016 2:23:23 PM
Subject: Re: Questions that the BOS has passed on for Monday

Actually, I have no interest in asking our very busy administrators to answer questions that had you been listening, you mostly have the answers to. These folks are hired to run the district for us, not to drop their primary work at the last minute, actually on a holiday (Veteran's Day), and do your work for you.

I would MUCH rather have Mr. Stokinger work on getting the 2015-2016 audit done in November/December. I would much rather have Dr. Metzler work on what our response will be to a bus driver strike. Answering Selectmen questions on things that don't concern them, beyond being taxpayers, doesn't even rise to the top 10 things I want to have our employees working on.

And if your Selectmen are interested in such arcane things as what our software inventory is, well, frankly that is not in their domain. Danville (and Plaistow!) Selectmen do not run the school district. They have no say in our operations and policies.

I sincerely hope you are now less perplexed. And if using our employees to their best and highest capabilities is dictatorial, then so be it. You need to learn that they are not servants at your beck-and-call.

Best Regards,

Peter

From: "stefaniedube" <stefaniedube@comcast.net>
To: "pbealo" <pbealo@comcast.net>
Cc: "George Stokinger" <george.stokinger@timberlane.net>, "Metzler Earl" <earl.metzler@timberlane.net>, "Robert Collins" <robcollins89@gmail.com>
Sent: Monday, November 14, 2016 2:02:46 PM
Subject: Re: Questions that the BOS has passed on for Monday

Interesting.

I highly doubt that either Dr. Metzler or Mr. Stokinger asks permission from you prior to speaking, but I'll let that go for the time being.

So, you have no interest in answering these questions for the BOS because you deemed them topics they are not directly involved in?

Your stance on this is perplexing at best and flat out dictatorial at worst.

The people of my town deserve the answers to these questions.

Stefanie

----- Original message -----

From: pbealo@comcast.net
Date: 11/14/16 1:28 PM (GMT-05:00)
To: stefaniedube <stefaniedube@comcast.net>
Cc: "Stokinger, George" <george.stokinger@timberlane.net>, "Earl, Metzler" <earl.metzler@timberlane.net>, "Collins, Robert" <robcollins89@gmail.com>
Subject: Re: Questions that the BOS has passed on for Monday

Stefanie,

You have it backwards: they speak with my authorization, though I would rarely put it so bluntly.

They work for the SB, at least Dr. Metzler does, and I am the Chairman of the SB...

Best Regards,

Peter

From: "stefaniedube" <stefaniedube@comcast.net>
To: "pbealo" <pbealo@comcast.net>
Cc: "George Stokinger" <george.stokinger@timberlane.net>, "Metzler Earl" <earl.metzler@timberlane.net>, "Robert Collins" <robcollins89@gmail.com>
Sent: Monday, November 14, 2016 12:45:18 PM
Subject: Re: Questions that the BOS has passed on for Monday

Peter,

Please see below email I'm resending from Friday as I have yet to hear back.

In addition, please confirm that you received authorization to speak on behalf of Dr. Metzler and Mr. Stokinger.

Stefanie

----- Original message -----

From: stefaniedube <stefaniedube@comcast.net>
Date: 11/11/16 2:04 PM (GMT-05:00)
To: pbealo@comcast.net
Cc: "Stokinger, George" <george.stokinger@timberlane.net>, "Earl, Metzler" <earl.metzler@timberlane.net>, "Collins, Robert" <robcollins89@gmail.com>
Subject: Re: Questions that the BOS has passed on for Monday

That's an interesting answer, especially considering the BOS represent the same segment that the SB, SAU and superintendent report to.

Are you honestly telling me that you are not going to answer any of these questions?

Stefanie

From: pbealo@comcast.net
To: "stefaniedube" <stefaniedube@comcast.net>
Cc: "George Stokinger" <george.stokinger@timberlane.net>, "Metzler Earl" <earl.metzler@timberlane.net>, "Robert Collins" <robcollins89@gmail.com>
Sent: Friday, November 11, 2016 12:41:42 PM
Subject: Re: Questions that the BOS has passed on for Monday

Sorry Stefanie,

In a nutshell, Its not my or Dr. Metzler or Mr. Stokinger's job to answer questions for Danville Selectmen, especially on topics not directly involving them.

If you've volunteered to meet with them and discuss, its on you.

Best Regards, Peter

From: "stefaniedube" <stefaniedube@comcast.net>
To: "george stoking" <george.stoking@timberlane.net>, "earl metzler" <earl.metzler@timberlane.net>, "Peter Bealo" <pbealo@comcast.net>
Cc: robcollins89@gmail.com
Sent: Friday, November 11, 2016 12:35:59 PM
Subject: Fwd: Questions that the BOS has passed on for Monday

Good afternoon,

Please find a list of questions from the Danville Board of Selectmen sent to Rob and I.

Please provide the answers to the below questions in advance of the BOS meeting Monday, Nov. 14th at 7PM.

Thank you,

Stefanie

----- Original message -----

From: Patricia Shogren <pshogren@townofdanville.org>
Date: 11/10/16 2:09 PM (GMT-05:00)
To: Rob Collins <robcollins89@gmail.com>, "stefaniedube" (stefaniedube@comcast.net)
<stefaniedube@comcast.net>, John Hughes <jhdanvillenh@gmail.com>, "'manos.george@gmail.com'"
<manos.george@gmail.com>
Subject: Questions that the BOS has passed on for Monday

1. What is the cost of Full-Time Kindergarten? If there is a cost, why wasn't this put to the voters since it is not required per the AOA? How many students in full-time Kindergarten pay full tuition? How many pay no tuition?
2. When was the state filing of the required MS form for tax rate setting submitted by the district?
3. What is being done to control the major cost drivers in the budget?
4. How is the priority on capital improvements being determined without a strategic plan in place.
5. We are losing approx.. 100 students next year, were any positions cut?
6. Are there any new positions being funded in the budget? Was the HR position cut? Will the Sandown principal position be cut?
7. What is the trend in special education. How many IEPs are there compared to the last five years.
8. Is the budget committee considering long term enrollment trends when they are reviewing the budget?
9. Why is there a constant change in assessment tools (i.e STAR testing vs. Achieve 3000).
10. What is the cost of the Spanish in elementary schools per year?
11. Have we inventoried software and hardware and determined how highly each is used as a means for informing technology purchases?

Thanks! Patricia Shogren, Town Administrator